



SEDAP 101

Presentation by:

Kade Jones, Acadiana Planning Commission

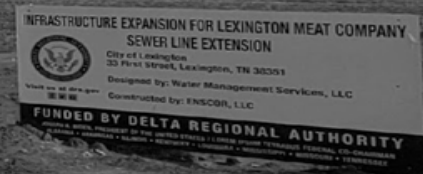
Presentation originally prepared by DRA:

Amanda Allen, Senior Program Manager

Darci Malam, Project Management Specialist

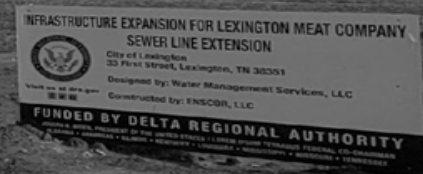
Acadiana Planning Commission

- APC is the designated Local Development District (LDD) of the Acadiana Region in the DRA Footprint
- APC serves the public sector in the planning and implementation of Economic, Community & Transportation Development throughout the region known as Acadiana including the Louisiana Parishes of Acadia, Evangeline, Iberia, Lafayette, St. Landry, St. Martin, and Vermilion



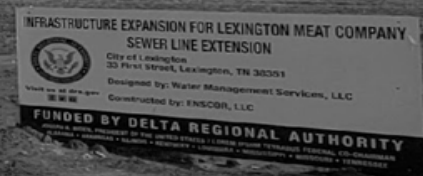
Role of the LDD

- Assist in project & application development
 - Applicants are strongly encouraged to work with and through the LDD.
- Certifies project meets specifications of the DRA program
- Project manager of awarded projects
 - Ensure project implementation & adhere to regulations
- Liaison between community partners, awardees, applicants & DRA
 - Provide education of all DRA programs



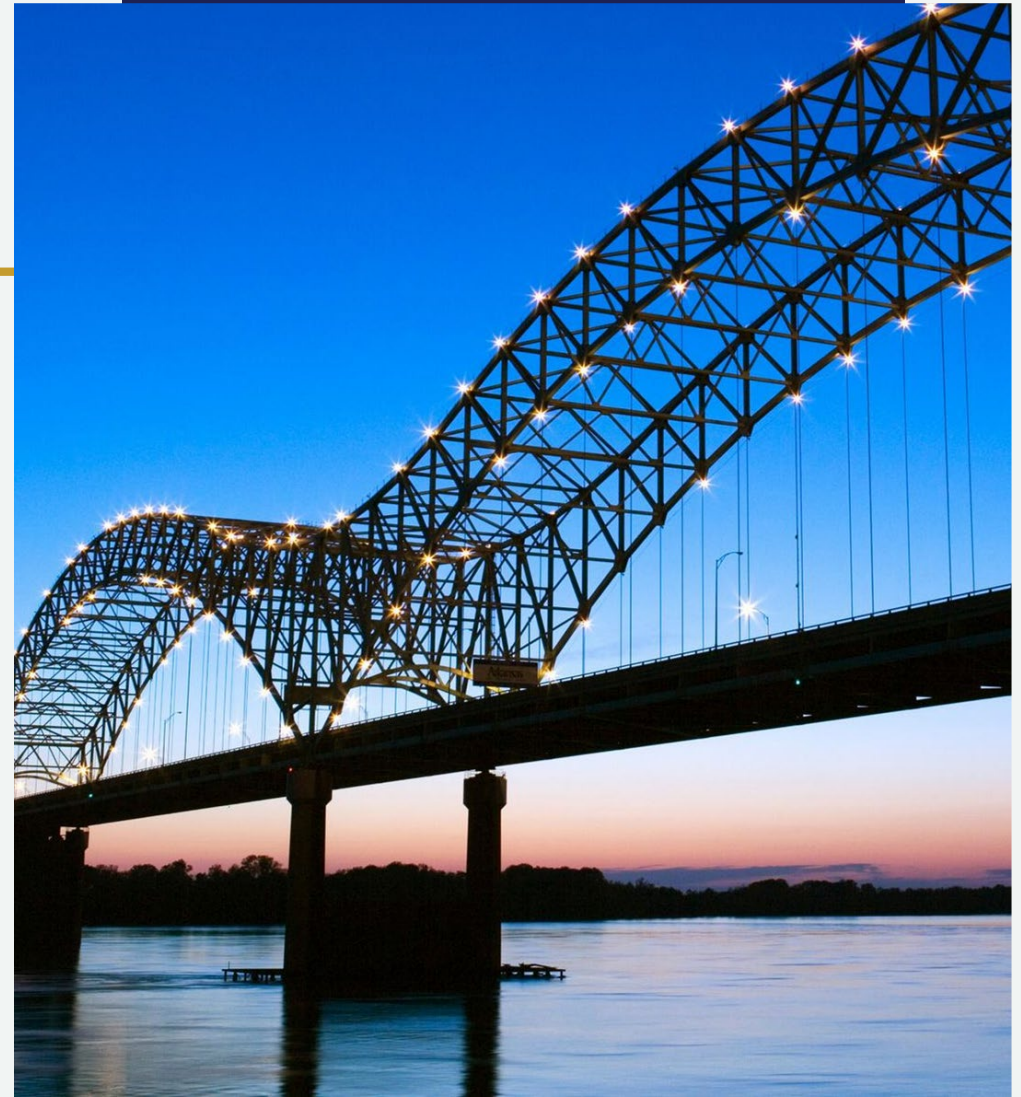
Role of the LDD Continued

- Adhere to:
 - LDD MOA
- Compensation:
 - Project administration fee (5% of first \$100,000, 1% of dollars in excess of \$100,000)
 - Technical Assistance Payment (\$2,000 per DRA county served for current fiscal year)



About the Delta Regional Authority

Established in 2000 by Congress, the Delta Regional Authority (DRA) makes strategic investments of federal appropriations into the physical and human infrastructure of DRA communities. These investments strengthen basic public infrastructure, transportation improvements, workforce training, and small business development. DRA supports economic development and job creation through innovative approaches to fostering local and regional leadership, training workers for in-demand careers, diversifying opportunities for small businesses and entrepreneurs seeking affordable capital, and increasing access to quality healthcare.



Delta Regional Authority Leadership



Dr. Corey Wiggins
Federal Co-Chair



Leslie A. Durham
Alternate Federal Co-Chair

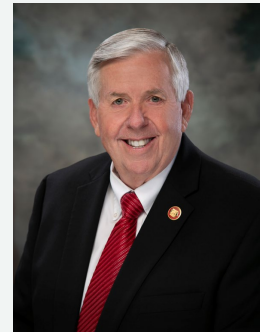
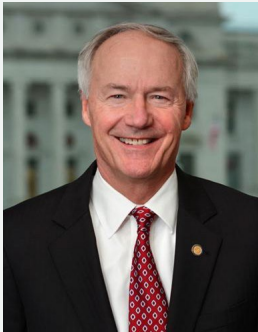
FEDERAL CO-CHAIRPERSON

ALTERNATE FEDERAL CO-CHAIRPERSON

The Federal Co-Chair and Alternate Federal Co-Chair lead the agency's operations and are responsible for DRA's strategic investments that promote economic development in 252 counties and parishes across the eight-state region.

The Federal Co-Chair and Alternate Federal Co-Chair are presidential appointee positions with the Federal Co-Chair position requiring U.S. Senate confirmation.

Board of Governors



ALABAMA

ARKANSAS

ILLINOIS

KENTUCKY

LOUISIANA

MISSISSIPPI

MISSOURI

TENNESSE

E

Governor
Kay Ivey

Governor
Asa
Hutchinson

Governor
J. B. Pritzker

Governor
Andy
Beshear

Governor
John Bel
Edwards

Governor
Tate Reeves

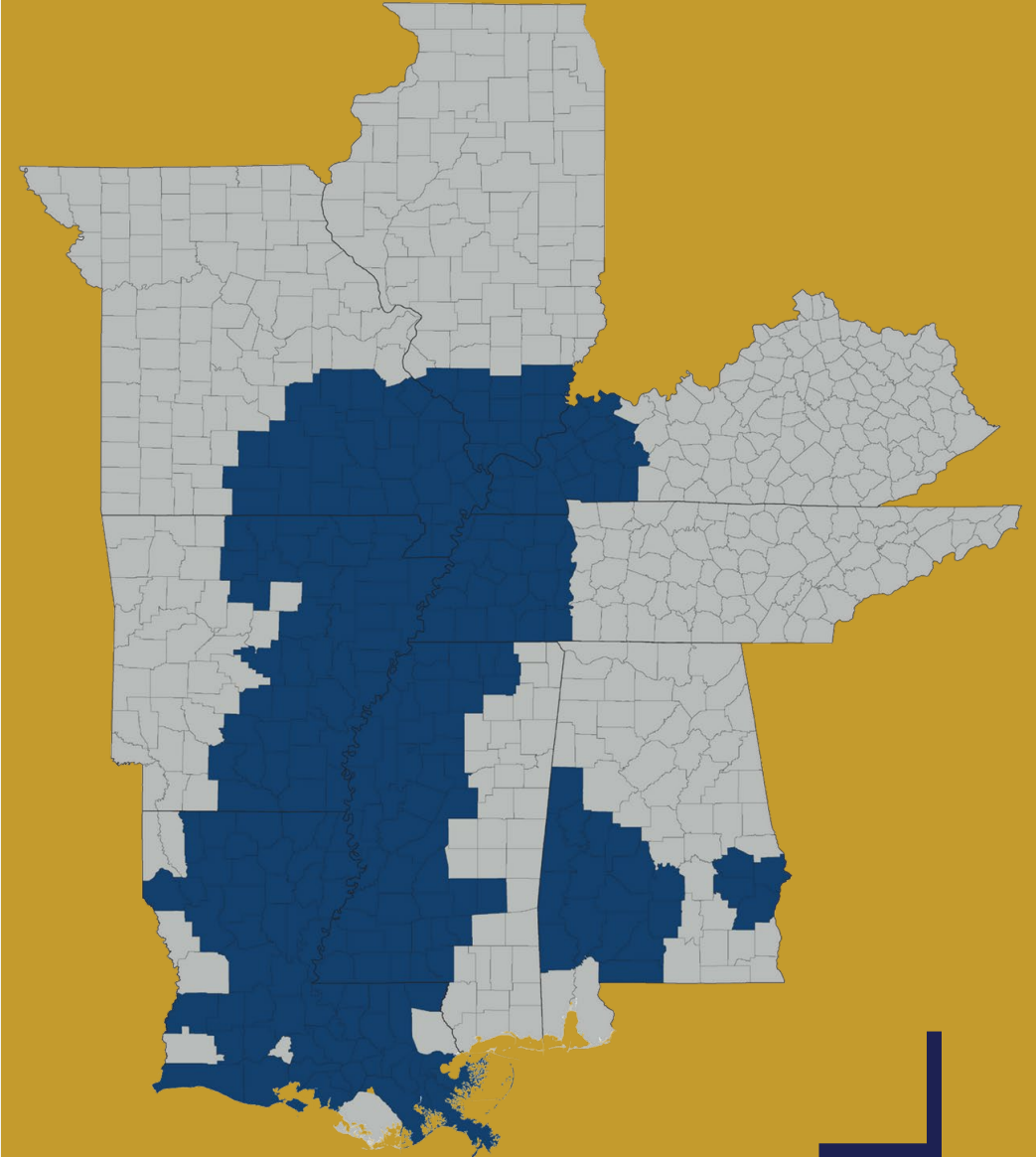
Governor
Mike
Parson

Governor
Bill Lee

2022 States'
Co-Chairman

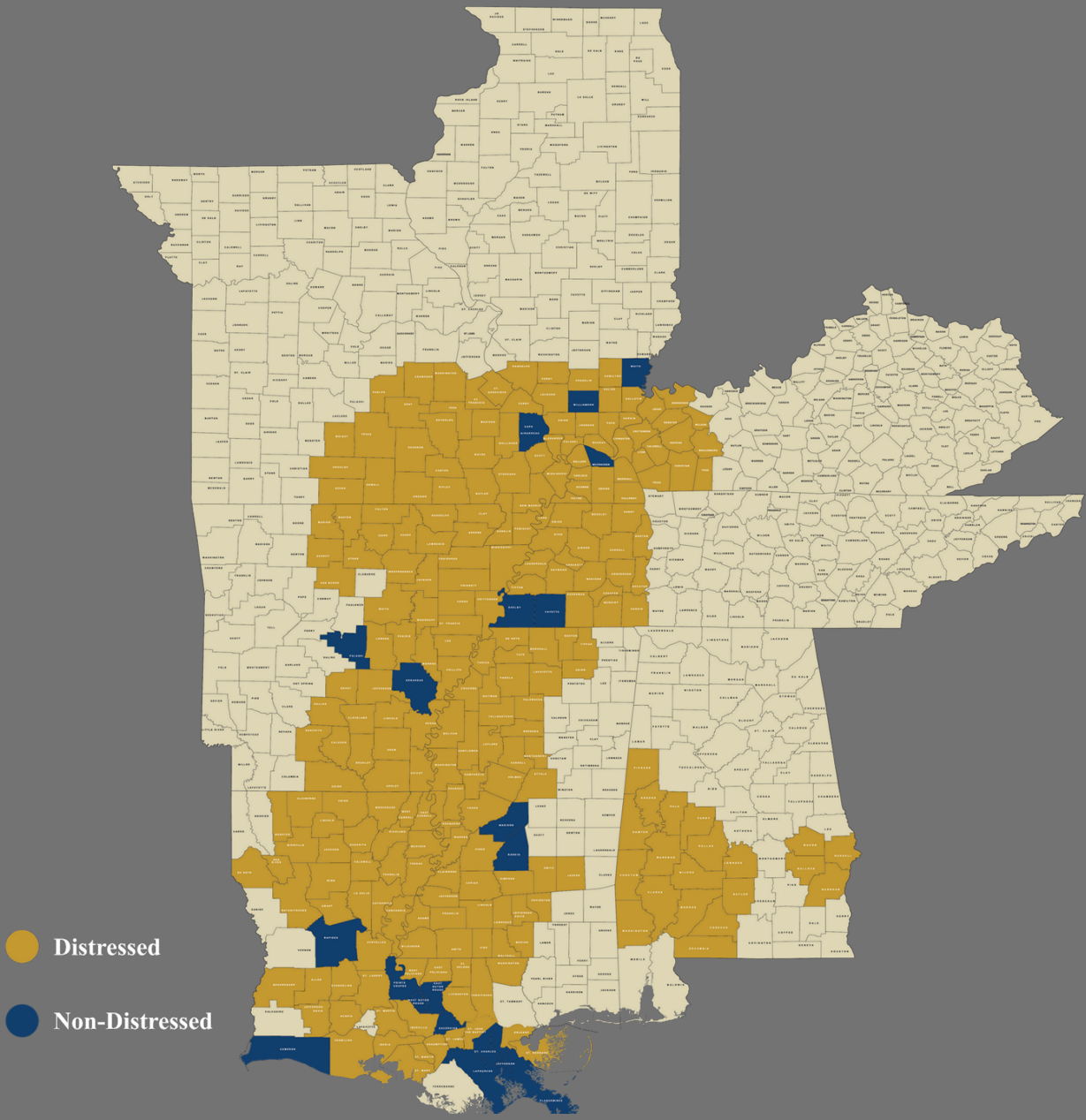
THE DELTA REGION

The 252 counties and parishes served by DRA make up one of the most economically distressed areas in the country. DRA is poised to work with local, state, and federal leaders to bring investments and opportunities that support job creation, build communities, and improve the lives of those living in the DRA Region.



2022 DISTRESSED & NON-DISTRESSED COUNTIES & PARISHES

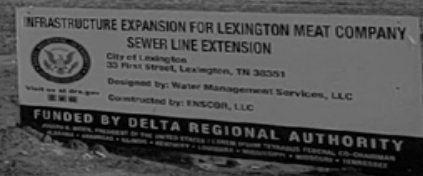
Of the 252 counties and parishes in the Delta Regional Authority footprint, 232 are deemed as distressed. This status is determined annually by unemployment rates and per capita income compared to the national rate and average, respectively.



- Distressed
- Non-Distressed

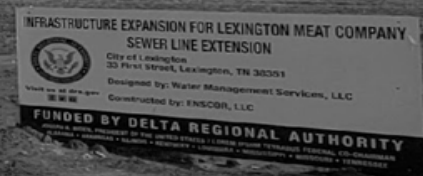
Developing Quality Applications

- Refer to SEDAP Manual for guidance
- Applicants are encouraged to work closely with the LDD
- 10% match
 - Required only for all WD & BD
 - Required in non-distressed counties/parishes
- Match of any type encouraged to ensure a competitive application



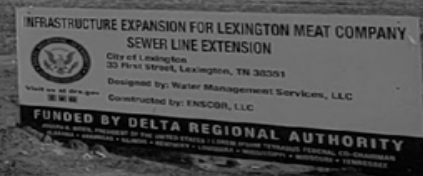
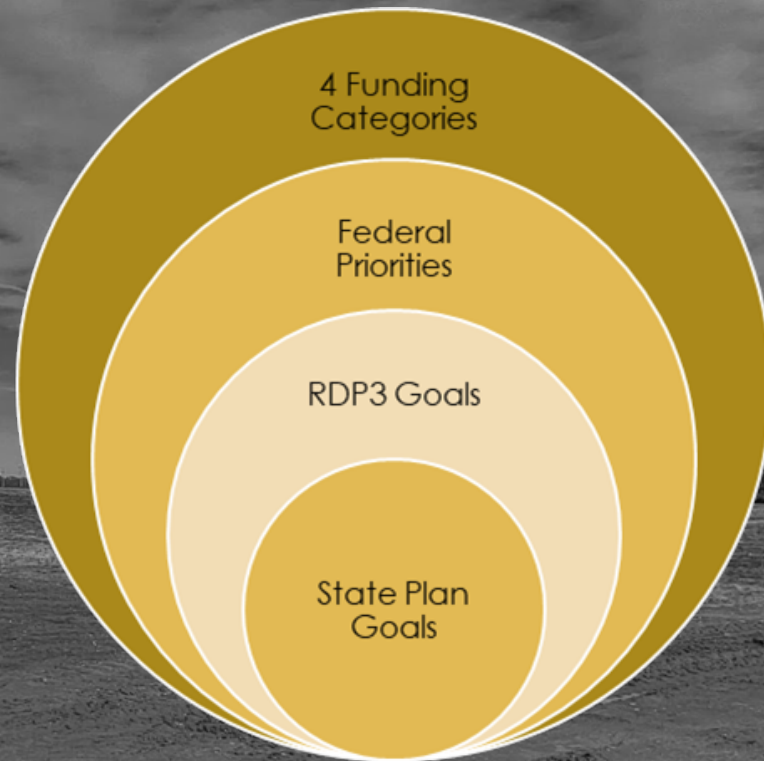
Eligible Entities

- Participating Member States
- Local Governments (City & County)
- Non-Profit Entities
- Public Institutions of Higher Learning
- Federally Recognized Tribal Organizations



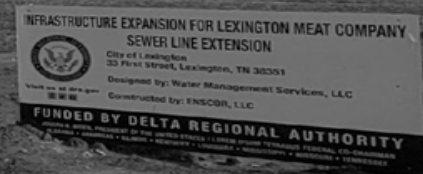
Eligibility Guidelines

Projects must meet the eligibility criteria in the outer layer before passing through to the inner layers.



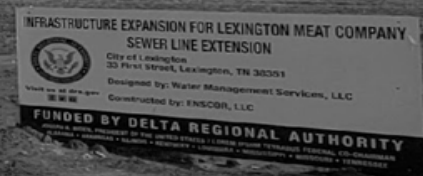
SEDAP Funding Categories

- Basic Public Infrastructure
- Transportation Infrastructure
- Business Development (with focus on Entrepreneurship)
- Workforce Development



Federal Priorities

- Innovation & Small Business
- Multiple Funding Partners
- Regional Approach
- Emergency Funding Need
- Registered Apprenticeship
- Infrastructure
 - Congressionally mandated to expend 50% on Basic Public & Transportation Infrastructure projects
- Merging & Consolidating Public Utilities
- Broadband Infrastructure
- Water or Wastewater Rate Study
- Made in American



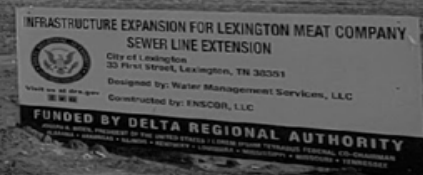
Goals

RDP3 Goals

- Goal 1. Improved Workforce Competitiveness
- Goal 2. Strengthened Infrastructure
- Goal 3. Increased Community Capacity

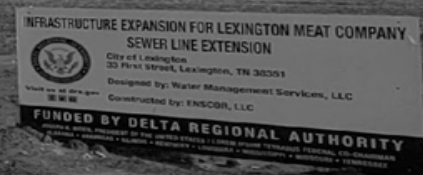
State Plan Goals

- Priorities are specific to each state
- State plans are available at www.dra.gov



Application Process

- Tier 1 receive highest priority
- States strongly encouraged to utilize 50% on Tier 1 projects
- DRA congressionally mandated to utilize 50% on BPI & TI projects
- DRA congressionally mandated to utilize 75% in distressed areas
- Eligible applicants work with LDD
 - Submit at funding.dra.gov
- LDD must be heavily involved in application process
- DRA staff review for eligibility & priority designation
- DRA staff work with LDD staff to address weaknesses



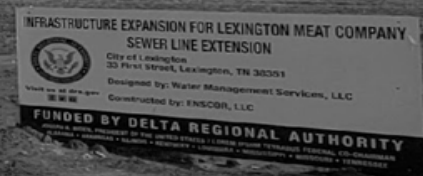
Participation Agreement

- “Claw-back” document used to guarantee outcomes in economic development projects
- Jobs created within 2 years of project completion
- Jobs maintained for 5 years from project completion
 - Proof provided once per year for 5 years
- Capital expenditures proof provided within 5 years from project completion



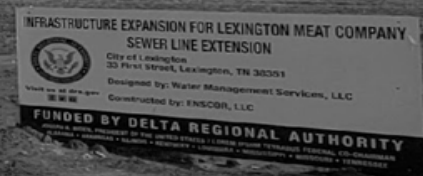
Selection Process

- Funding depends on:
 - Having a federal member
 - DRA's appropriation
 - Passage of DRA's budget at the annual Governor's Quorum Meeting
- Projects divided into tiers
 - Tier 1(a)
 - Tier 1(b)
 - Tier 2
- DRA staff review & recommend projects
- Project Selection (Project Determination Meeting)
 - Federal Co-Chairperson
 - Each states Governor or Designee



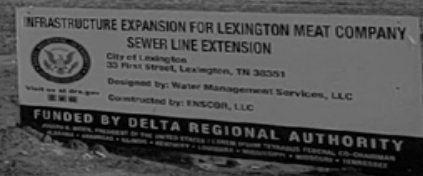
Approved Projects

- Award documents generated & emailed to LDD and/or applicant
- LDD responsible for pre-awardees technical assistance
- Executed award documents uploaded to the DRA funding Portal
 - NTP issued, if complete



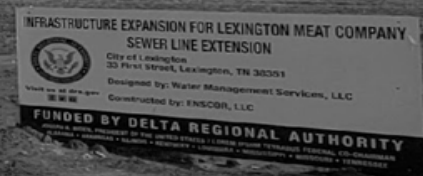
Grant Document Package

- Memorandum of Agreement (Award Agreement)
- Mediation and Arbitration Disclosures
- Notice of Basic Agency Transfer
- Environmental Declaration and Indemnity
- Board Resolution (Example)
- Automated Clearing House Form (ACH)
- Project Sign Guidelines



Exterior Project Sign

- Construction projects funded in whole or in part by DRA funds
- Awardee responsible for all costs associated with the sign.
- Proof of sign w/in 30 days of DRA receipt of construction contract(s)
- See “DRA Project Sign Guidelines”



Project Site Visits

- Increase in site visits
 - 10% to 15% of active SEDAP projects per quarter
- Selection based on information obtained from quarterly reports
- Receive no less than 10 business days notice of visit
- Site Visit Monitoring and Compliance Checklist will be completed and provided after visit



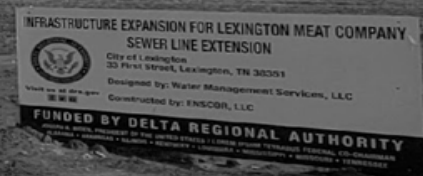
Reporting

- Quarterly reports
 - Uploaded to the portal
 - Due by 15th of the month following the end of each quarter
 - Thoroughly describe:
 - Previous quarter details
 - Problems/challenges of previous quarter
 - How problems/challenges were/will be overcome
 - Actions to take place in the next quarter
 - All above tied to approved scope, budget & timeline
 - Do NOT state N/A or no activity



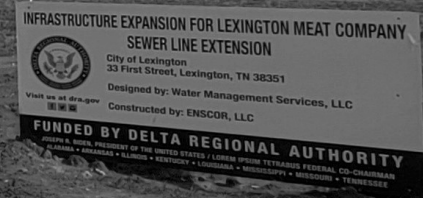
Reimbursements

- LDD to review materials and associated budget balances
- Upload request and materials to portal
- Requests will not be paid if:
 - Reports are not up to date
 - Project is beyond performance period, etc.
- Funds transferred to account on ACH & SF-3881
 - ACH form must match banking information in [SAM.gov](https://sam.gov)



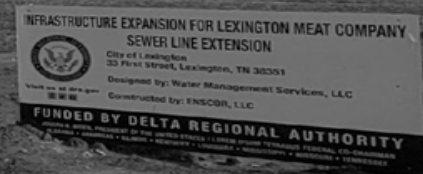
Project Changes

- Prior written approval
- All changes to be emailed to Amanda Allen at aallen@dra.gov
 - Budget and Program Modification Request Form 216a
 - Budget Comparison Form 216b
 - Change of Scope Request Form 819r
- Timeline extensions submitted no later than 90 days prior to the project end date.
- 1 timeline extension per project, not to exceed 12 months



Project Closeout

- Final Report Narratives
 - Summarize entire project
 - State actual outcomes vs expected outcomes in application
 - Final admin request will not be paid out until Final Report Narrative is approved.
 - Final Report Narrative is emailed directly to Darci Malam at dmalam@dra.gov within 30 days of project completion.
 - Include pictures within the final report narrative
- De-obligation
 - Awardee provides written notice of project completion & remaining funds not needed
 - Emailed to Amanda Allen at aallen@dra.gov



Fiscal Year 2022 States' Allocations

State	Percentage	Total States' Allocations
Alabama	10.13%	\$1,917,634
Arkansas	14.13%	\$2,674,232
Illinois	7.74%	\$1,465,061
Kentucky	8.99%	\$1,702,140
Louisiana	21.62%	\$4,093,054
Mississippi	15.09%	\$2,856,357
Missouri	11.50%	\$2,716,676
Tennessee	10.80%	\$2,045,442
Totals		\$18,930,599.00

LEXINGTON MEAT COMPANY
EXTENSION
Lexington, TN 38351
Management Services, LLC
MSR, LLC
REGIONAL AUTHORITY

SEDAP FY2022 Timeline

March 2nd

- SEDAP funding opportunity announcement

March 2nd through June 5th

- Deadline to submit applications to LDDs

June 19th

- LDDs complete technical assistance work with applicants and submit final applications to DRA:
- DRA staff will review for eligibility and work with each LDD to acquire appropriate supporting documentation for those projects deemed ineligible or Tier 2.

July 10th

- DRA staff work complete

July 17th

- Federal member determines eligibility

July 31st

- Designees have met with Governors

August 7th

- Project determination calls held

August 21st

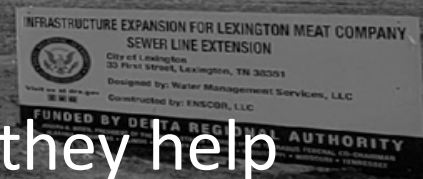
- Certification letters received, and project votes closed

Announcements, award documents, notices to proceed follow immediately upon receipt of certification letters and are coordinated through DRA communications staff.



Reminders

- Projects should begin project fund drawdowns 12 months from NTP
- Timeline extensions submitted no later than 90 days prior to the project end date.
- 1 timeline extension per project, not to exceed 12 months
- Reporting requirements for the PA
- LDDs must be heavily involved in the progress of the project from start to finish.
- Awardee is solely responsible for all costs of the DRA project sign.
- Provide DRA copies of all contracts/subcontracts
- Resolutions *are not* required for applications, though they help
- Resolutions *are* required to accept an award from DRA



Questions?

Kade Jones

Regional Planner

Acadiana Planning Commission

DRA Project Coordinator

kjones@planacadiana.org

(337) 806-9376

