

**ACADIANA METROPOLITAN PLANNING ORGANIZATION**  
**TRANSPORTATION POLICY COMMITTEE**  
**RESOLUTION NO. 9-2023**

**APPROVING AND ADOPTING THE 2023-2024 UNIFIED PLANNING WORK PROGRAM  
(UPWP) FOR THE ACADIANA METROPOLITAN STUDY AREA, LOUISIANA**

**WHEREAS**, the Transportation Policy Committee is the decision-making body for the Acadiana Metropolitan Planning Organization; **AND**

**WHEREAS**, the Acadiana Metropolitan Planning Organization (AMPO) is responsible for transportation planning in the Acadiana Metropolitan Planning Area; **AND**

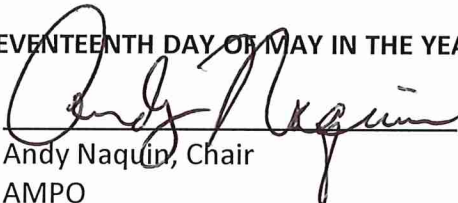
**WHEREAS**, the AMPO annually prepares a defined schedule of work tasks for the twelve-month period beginning July 1<sup>st</sup> that supports the comprehensive, coordinated and cooperative plans, policies, programs and objectives of the Acadiana Metropolitan Planning Organization; **AND**

**WHEREAS**, the 2023-2024 Unified Planning Work Program (UPWP) in Transportation Planning is the document that encompasses, describes, details and contracts the planning operations of the Acadiana MPO; **AND**

**WHEREAS**, Acadiana MPO Transportation Policy Committee has given thorough review and consideration to the 2023-2024 Unified Planning Work Program (UPWP) in Transportation Planning;

**NOW THEREFORE BE IT RESOLVED**, the Transportation Policy Committee for the Acadiana Metropolitan Planning Organization does hereby adopt the 2023-2024 Unified Planning Work Program (UPWP) in Transportation Planning, which is attached hereto and made a part of this resolution.

**THIS RESOLUTION BEING VOTED ON AND ADOPTED ON THE SEVENTEENTH DAY OF MAY IN THE YEAR TWO THOUSAND AND TWENTY-THREE.**

  
\_\_\_\_\_  
Andy Naquin, Chair  
AMPO

Transportation Policy Committee

**ATTEST:**   
\_\_\_\_\_  
Sara Gary, Transportation Director  
AMPO

# Unified Planning Work Program in Transportation Planning

Fiscal Year 2023-2024

Lafayette Parish and portions of Acadia, Iberia, St. Landry,  
St. Martin and Vermilion Parishes

Prepared by:

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The Federal Highway Administration

The Federal Transit Administration

The Louisiana Department of Transportation and Development

Lafayette Consolidated Government

Federal Project Number: H

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### Catalogue of Federal Domestic Assistance (CFDA)

#### Number 20.205 – Highway Planning and Construction Regional Planning Commission

" The preparation of this report has been financed in part through grant[s] from the Federal Highway Administration and Federal Transit Administration, U.S. Department of Transportation, under the State Planning and Research Program, Section 505 [or Metropolitan Planning Program, Section 104(f)] of Title 23, U.S. Code. The contents of this report do not necessarily reflect the official views or policy of the U.S. Department of Transportation."

Effective: July 1, 2023

*Preface*

The 2023-2024 Unified Planning Work Program (UPWP) is compiled by the Acadiana Metropolitan Planning Organization (MPO). The UPWP identifies transportation related planning tasks scheduled during the period July 1, 2023 to June 30, 2024 within the Acadiana MPO Transportation Management Area (TMA). The UPWP is a contractual document that describes the transportation-planning program to be undertaken within the Acadiana Metropolitan Planning Area. This document includes information relating to: a description of each area of study; the functional (agency) responsibilities for completing each planning activity; a budget for each planning activity; and the time line and corresponding products expected with project completion. The adoption process is documented in **Table 1**.

The UPWP plays a central role in the MPO’s federally-mandated responsibilities as the state designated MPO to ensure a comprehensive, coordinated and continuing transportation planning process for the Acadiana Metropolitan Planning Area (MPA). [federal law [\(23 CFR 450.334 \(a\)\)](#) and [23 CFR 450.308 \(c\)](#) ] To this end, the UPWP has been assembled in consultation with local, state and federal agencies involved in supporting the area’s multi-modal transportation system. The projects identified in the work program foster comprehensive planning and lend support in evaluating local alternatives for improving mobility and access.

**TABLE 1 - RECORD OF ADOPTION AND AMENDMENT**

<b>Public Comment Period</b>	<b>May 1st, 2023 to May 15th, 2023</b>
<b>Transportation Technical Committee</b>	<b>May 3rd, 2023 – Adoption</b>
<b>Transportation Policy Committee</b>	<b>May 17th, 2023 – Adoption</b>

# COMMITTEE STRUCTURE

## TRANSPORTATION POLICY COMMITTEE (TPC)

<u>Primary Delegate</u>	<u>Position</u>	<u>Jurisdiction</u>
Purvis Morrison	CAO, City of Carencro	City of Carencro
Eugene Olivier	Council Member, Iberia Parish	Iberia Parish
Larry Richard	President, Iberia Parish	Iberia Parish Government
Vacant	Police Jury, Acadia Parish	Acadia Parish Government
Ricky Calais	Mayor, City of Breaux Bridge	City of Breaux Bridge
Wes Dupuis	PW Director, St. Martin Parish	St. Martin Parish Government
Vacant		St. Martin Parish Government
Jason Willis	Mayor	City of St. Martinville
Jessie Bellard	President, St. Landry Parish	St. Landry Parish Government
Doyle Boudreaux	Council Member, City of Scott	City of Scott
Clint Simoneaux	Planning Director, City of Youngsville	City of Youngsville
Ben Theriot	Code Enforcement, City of Broussard	City of Broussard
Keith Roy	Administrator, Vermilion Parish	Vermilion Parish
Jane Braud	Director of Planning and Zoning	City of New Iberia
Joenathan Livingston	Public Works Director	City of New Iberia
Nanette Cook	Councilmember, LCG	Lafayette City-Parish Government
Andy Naquin	Appointee, LCG	Lafayette City-Parish Government
AB Rubin	LCG	Lafayette City-Parish Government
Roddy Bergeron	Appointee, LCG	Lafayette City-Parish Government
Kevin Normand	Appointee, LCG	Lafayette City-Parish Government
Brett Mellington	Appointee, LCG	Lafayette City-Parish Government
Josh Guillory	LCG	Lafayette City-Parish Government
Kevin Naquin	Councilman, LCG	Lafayette City-Parish Government
Patrick Lewis	Councilman, LCG	Lafayette City-Parish Government
Patrick Trahan	Appointee, LCG	Lafayette City-Parish Government
Michael Mitchell	Transit & Parking Manager, LCG	Lafayette Transit System
Eric Dauphine	DOTD District Administrator, District 03	DOTD
Mary Stringfellow	Designee (non-voting)	FHWA

TRANSPORTATION TECHNICAL COMMITTEE (TTC)

LCG, Public Works	Jessica Cornay
LCG, Planning	Neil Lebouef
LCG, Traffic Engineer	Warren Abadie
City of Scott	Bonnie Anderson
City of Youngsville	Pamela Gonzales-Granger
City of Carencro	Andy Sellers
City of St. Martinville	Danielle Fontenette
St. Landry	Karl Aucoin
Vermilion Parish	Parish Appointee
Acadia Parish	Corey Vincent
City of Breaux Bridge	Chris Richard
City of Broussard	Ben Theriot
St. Martin Parish	Wes Dupuis
New Iberia	Joenathan Livingston
Iberia Parish	Parish Appointee
Iberia Parish	Dexter Miguez
Lafayette Regional Airport	Steven Picou
ULL Transportation Office	Stuart Glaeser
Bike & Pedestrian Engineer or Planner	Lucius Broussard
Lafayette Transit System	Terry Hurd
DOTD District 3	Mike DeSelle
DOTD Multimodal Planning (primary)	Dawn Sholmire
FHWA	Mary Stringfellow
FTA & State Transit: LA DOTD Public Transportation	Tina Athalone

# ACADIANA MPO STAFF

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Sean Reed	Project Manager
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Ashley Moran, AICP	Planner II
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Alicia Wiltz	GIS Specialist

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## INTRODUCTION

The Unified Planning Work Program (UPWP) is a contractual document that describes the coordinated transportation-planning program to be undertaken within the Acadiana Metro Planning Area. These planning activities are the joint responsibility of the Louisiana Department of Transportation and Development and the Acadiana Metropolitan Planning Organization (AMPO). The adoption process is documented in **Table 1** on page ii of the UPWP.

Under Federal planning guidelines, the MPO is required to submit a work program that highlights transportation planning projects into broadly categorized planning activities and documents the funding for each activity for a fiscal year. This is done through the Unified Planning Work Program. The funding is provided through the State of Louisiana (LaDOTD) from the Federal Highway Administration (FHWA) and the Federal Transit Administration (FTA). FHWA funds are provided at an 80/20 match ratio, with 80% of the total funds provided by Federal funds and 20% provided by local member entities. The FTA funds are provided at an 80/20 ratio with 80% being Federal and 20% provided by local member entities.

The financial support for these planning activities is provided by the Federal Highway Administration, the Federal Transit Administration, the Louisiana Department of Transportation and Development, and member entities of the Acadiana MPO. The member entities of the Acadiana MPO are Acadia Parish, Iberia Parish, Lafayette Parish, St. Landry Parish, St. Martin

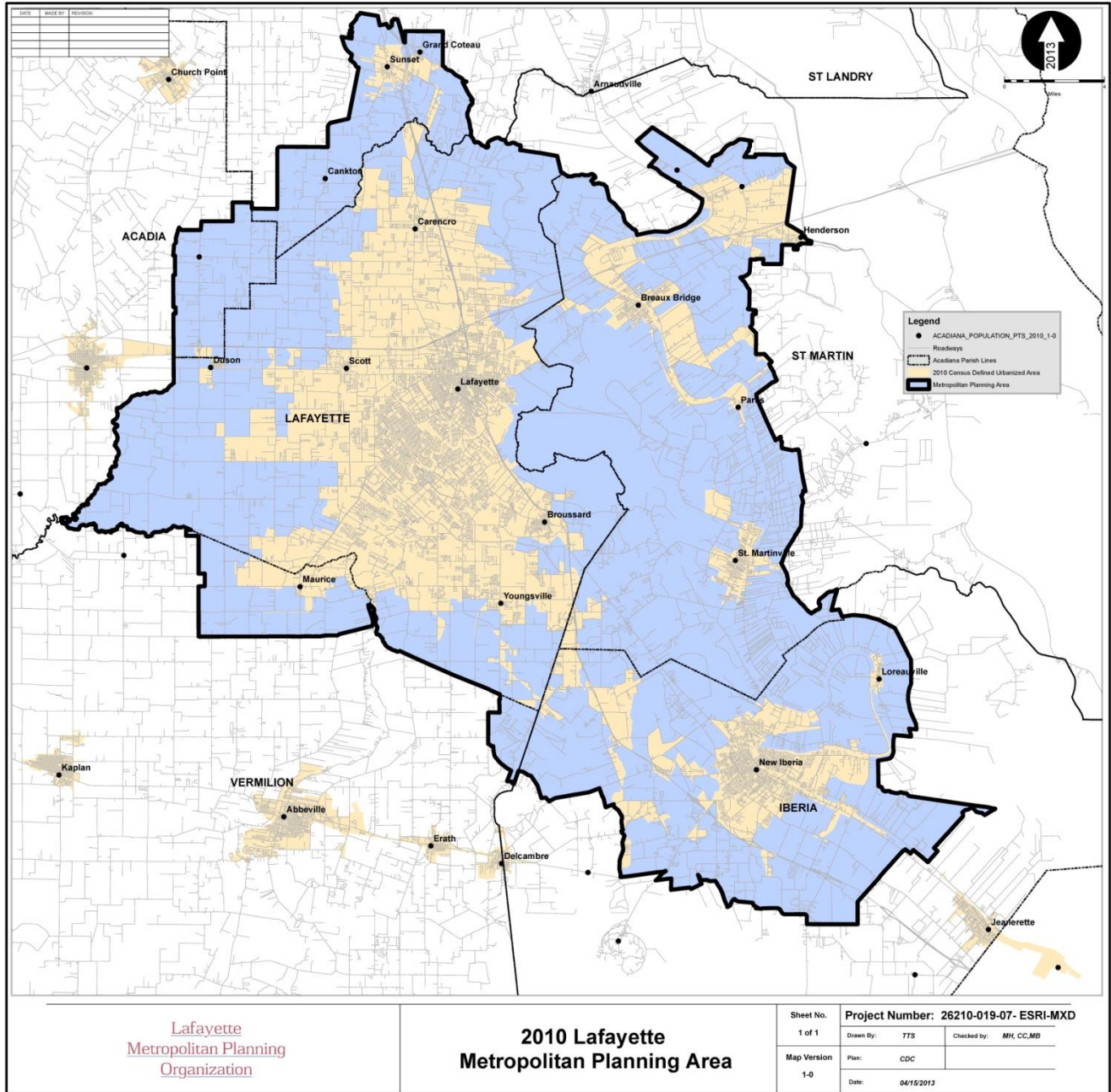
Parish, Vermilion Parish, and the Cities of Carencro, Scott, Broussard, St. Martinville, New Iberia, Youngsville, Lafayette, and Breaux Bridge. One of the key components of preparing the UPWP is actively cooperating and assisting with local planning. The development and implementation of the Unified Planning Work Program is required under federal law (23 CFR 450.334 (a) and 23 CFR 450.308 (c) for urbanized areas with populations greater than 50,000.

The 2010 Census expanded the Urbanized Area for the Acadiana MPO and in October of 2012 the Acadiana MPO was designated as a Transportation Management Area (TMA). The 2020 Census retained the Acadiana MPO as a TMA but diminished the size of the Urbanized Area (UZA). The MPO will work in 2023-2024 to adjust the planning boundary for the MPO area based on the 2020 Census data.

The Acadiana MPO will continue to promote regional coordination by participating in local, regional and state organizations. These include but are not limited to the Louisiana Planning Council, Louisiana Department of Transportation and Development, Federal Highways Administration, Federal Transit Administration, the cities of Breaux Bridge, Broussard, Carencro, New Iberia, Lafayette, Scott, St. Martinville, and Youngsville, the parishes of Lafayette, Acadia, Iberia, St. Martin, St. Landry and Vermilion, and other agencies that discuss transportation issues.

On November 5, 2021, Congress passed the Infrastructure Investment and Jobs Act (IIJA) which provides \$284 billion dollars in transportation funding from federal fiscal year 2022 to federal fiscal year 2026.

# MPO TRANSPORTATION STUDY AREA



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Figure 1 – Lafayette MPO Transportation Study Area

Located on website at <https://www.planacadiana.org/transportation/metro-planning-organization/about-mpo>

## **KEY ELEMENTS**

The IJJA and the US CFR identify plans and procedures that must be included in MPO operations and identified in the annual Unified Planning Work Program (UPWP).

### **TRANSPORTATION IMPROVEMENT PROGRAM (TIP)**

The *Transportation Improvement Program (TIP)* is the document used to program federal, state, and local transportation funds for projects within the Acadiana MPA. MPO staff will continue to amend and develop the TIP for submission to the Louisiana Department of Transportation and inclusion in the State Transportation Improvement Program (STIP). A web based TIP is available in PDF format on the Acadiana MPO website at the following location: <https://www.planacadiana.org/transportation/metro-planning-organization/core-functions>

### **LONG-RANGE TRANSPORTATION PLAN (LRTP)**

In accordance with federal planning horizon guidelines, the MPO began the process of updating the Metropolitan Transportation Plan or Long Range Plan in 2019. This plan is focused on the integration of local plans and projects into the long term planning product. The 2050 Metropolitan Transportation Plan was adopted at the March 2022 Transportation Policy Committee Meeting.

### **SPECIAL PROJECT PLANNING**

Beginning with the Safe, Accountable, Flexible, Efficient Transportation Equity Act: A Legacy for Users (SAFTEA-LU) and continuing with the (FAST) act, the Federal Transit Administration (FTA) requires that projects selected under the New Freedom (5317), Elderly Individuals and Individuals with Disabilities (5310), and Job Access Reverse Commute (JARC) (5316) programs be “derived from a locally developed, coordinated public transit-human services transportation plan.” In addition, FTA regulations on the Rural Transportation Program (5311) require that these projects also be selected from a coordinated plan. According to these regulations, the coordinated plan should be “developed through a process that includes representatives of public, private, and nonprofit transportation and human services providers and participation by the public.”

To fulfill this requirement, Acadiana MPO holds regular public meetings to coordinate the local human services transit service. The service providers are invited to attend to provide their input. In addition, the providers are asked to offer an assessment of their current services and procedures for providing service. Agency coordination will be pursued on an on-going basis to further program goals.

### **PUBLIC INVOLVEMENT**

Legislation such as the Clean Air Act Amendments of 1990, the Americans with Disabilities Act, and the more recent IJJA Act, have not only placed new demands on local governments, but have also given them new outlets for development. One outlet is an enhanced community involvement role in the planning process. The nation’s Metropolitan Planning Organizations (MPO) have been charged with enriching the transportation planning process with greater public awareness and involvement. The Acadiana MPO is the designated MPO for the Lafayette Urbanized Area.

The *Public Participation Plan* of the Acadiana Metropolitan Planning Organization will be used for the transportation planning activities for the Acadiana MPA. The program provides opportunities for citizens to contribute ideas and voice opinions during preparation of draft plans and programs. Of utmost importance to our *Public Participation Plan* is that it offers information, education and participation to the citizens affected by MPO planning efforts.

Because regional planning is enhanced by increased public involvement, a strong communication channel is necessary between the public and the decision-makers. By increasing the dialogue between the decision-makers and the public, better plans, which include the citizens as stakeholders, will be produced. The Acadiana Metropolitan Planning Organization seeks to enhance the role of the public as partners in transportation planning. Early knowledge about transportation changes is a goal of the Acadiana Metropolitan Planning Organization.

The *Public Participation Plan* of the Acadiana Metropolitan Planning Organization includes three major components: Community Dialogue, Public Meetings, and Review and Comment.

#### *Community Dialogue*

Every opportunity is taken to distribute information to the public. Plans and information are distributed to the media and local interest groups via website (<https://www.planacadiana.org/news-and-events/meetings-and-events>), fact sheets, brochures, press releases, and social media. Notices for upcoming meetings and public involvement activities are published in on the Acadiana MPO website and social media. The Metropolitan Planning Organization staff maintains a list of interested parties who wish to be notified of any upcoming events or actions regarding the transportation planning process.

Presentations to neighborhood groups, civic organizations, governmental meetings, and other special interest groups to discuss transportation activities within the Acadiana Metropolitan Planning Area are made on an as requested basis. Interested organizations should contact the Acadiana Metropolitan Planning Organization, located in the Rosa Parks Transportation Center, and allow ample time for the staff to make arrangements to attend.

Information is provided to the public through technical assistance and access to publications. Official copies of MPO plans are available for public viewing at the MPO office (101 Jefferson Street, Lafayette, La.) and on the internet at the MPO's website: <https://www.planacadiana.org/transportation>

#### *Public Meetings*

The Acadiana MPO formal adoption process includes a public hearing and public comment period before adoption by the Transportation Policy Committee. In addition, all MPO committee meetings include opportunities for public comment. This process is followed for the development of various plans within the Acadiana MPA.

Major amendments to MPO plans shall require a public meeting, a public review period and comment period. Major amendments shall include any addition or deletion of projects deemed to be regionally significant with the following exceptions:

- Minor revisions to document text or project descriptions;
- Revisions to project timing within the MTP or TIP time frame; or

- Projects or project groupings that are specifically exempted from the public participation process such as projects defined as "Administration Change Processes". This is to allow more discretionary decision making.

Every effort will be made to accommodate traditionally under-served audiences including low income and minority households and persons with disabilities. Public meetings, public hearings and open houses are held at wheelchair and transit accessible locations. Persons with disabilities who have special communication or accommodation needs and who plan to attend the meetings may contact the Acadiana MPO. Requests for special needs are to be emailed to Rose Breaux at [rbreaux@planacadiana.org](mailto:rbreaux@planacadiana.org) or mailed in writing and received at least two working days prior to the meeting. Every reasonable effort will be made to accommodate these needs. For further information please call the MPO office at (337) 806-9370.

The address is:

101 Jefferson St., Suite 201  
Lafayette, LA 70501-7007

Public meetings will be posted on the MPO website <https://www.planacadiana.org/news-and-events/meetings-and-events> and broadcast on the Acadiana Planning Commission's Facebook page. Persons or organizations maintained on the interested parties list will be notified of public meetings. Also, every effort will be made to ensure that stakeholders in the transportation planning process are invited to participate. These stakeholders will include, but not be limited to; persons or organizations involved in traffic operations, transportation safety and enforcement, airports and port authorities, and appropriate private transportation providers.

#### *Review and Comment*

Prior to adoption of the MPO plans, major amendments to the documents will require the public be given adequate review time. Copies of the draft documents or proposed amendments will be available for public review on the Acadiana MPO website, posted on social media, distributed to local libraries, and at the Acadiana MPO office. A comment and response summary will be included within the final plan.

The *Public Participation Plan (PPP)* will be continually reviewed by the Acadiana Metropolitan Planning Organization for effectiveness. Any changes to the PPP document will require a 45-day public comment period.

## **SYSTEMS PLANNING**

The 2023-2024 UPWP addresses a number of interrelated transportation issues aimed at maintaining a continuing, cooperative, and comprehensive planning process in the Acadiana MPA. The IIJA Act continues the federal requirements for a streamlined, performance-based, and multimodal program to address the many challenges facing the U.S. transportation system. These challenges include improving safety, maintaining infrastructure condition, reducing traffic congestion, improving efficiency of the system and freight movement, protecting the environment, and reducing delays in project delivery. Of major emphasis in these pieces of legislation is to provide states and local governments more flexibility in determining transportation solutions, whether transit or highways, and to provide enhanced planning and management system tools to guide them in the decision making process.

### *IIJA Act Compliance and Planning Factors*

The planning factors identified in the federal legislation are addressed throughout this UPWP in various tasks. The MPO will work cooperatively with FHWA, FTA and the DOTD to ensure all requirements of the IIJA are being implemented and followed. The FY 23 – FY 24 UPWP addresses all federal planning factors.

The MPO has the continued responsibility of preparing and maintaining the long-range Metropolitan Transportation Plan, the Transportation Improvement Program, Congestion Management Process and the Unified Planning Work Program. This year's work program represents a continuation of the strategic planning process outlined with last year's work program. The focus continues to be on maintaining, improving, and utilizing the information resources collected by the MPO in the day-to-day transportation decision-making process. This MPO shall annually certify to the FHWA and the FTA that the planning process is addressing the major issues facing the area and being conducted in accordance with applicable requirements described in 23 CFR 450.308 and 23

CFR 450 Part 334 (a). In addition, the UPWP will address the required planning factors in TABLE 2.

### *Performance Measures*

Federal requirements mandated that MPOs and State DOTs establish performance targets on Highway Safety, Pavement and Bridge Condition, Transit Asset Management, and System Performance. The MPO staff will work with DOTD and Lafayette Transit System to evaluate existing targets and propose and adopt revised targets on the federally prescribed timelines.

### *Public Review/Title VI*

For the development of this UPWP, timely coordination and solicitation from other agencies and the public were included. The UPWP draft was made available to the TPC and TTC at meetings in May of 2023. The MPO agendas were distributed to entities within the Acadiana's MPA and posted for the public to review. The MPO meetings were held in a public venue. The opportunity for public comment was offered at the Acadia Parish Library in Crowley; the Iberia Parish Library in New Iberia; the Lafayette Parish Library in Lafayette; the South St. Landry Library in Sunset; the St. Martin Parish Library in St. Martinville; and the Vermilion Parish Library in Abbeville. All comments received were addressed and revisions were made where appropriate. In general, all agency plans and programs comply with the public involvement provisions of Title VI of the Civil Rights Act of 1964, which states: "No persons in the United States shall, on grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance.

### *Level of Planning Effort*

The tasks and projects outlined in this UPWP respond to Acadiana MPA's need for transportation planning services that provide continuing, cooperative and comprehensive planning services. The various UPWP tasks provide planning for all modes of travel including vehicle, transit, bicycle and pedestrian. The objectives of the various local government comprehensive plans are considered and incorporated into the overall transportation system. Work products will be produced not only by MPO staff but through consultant services as needed and support from the Parishes, local governments, DOTD, FHWA, FTA and other agencies.

### *Priorities*

The MPO's priorities for the 2022-2023 fiscal year include the daily management operations of the Metropolitan Planning Organization. The most significant priority is the management of the Transportation Improvement Program for the region. The MPO must ensure timely delivery of the projects that were selected and funded by the MPO that are a part of the Program. As part of this work, the MPO holds meetings every two months to solicit public input on proposed amendments and modifications of the TIP, in addition to board action on all federally required plans and programs.

The MPO also manages the transportation model for the region and regularly updates it and provides model runs for member entities and DOTD to evaluate the impact of potential projects. For data, the MPO queries, collects, updates, and maintains a robust collection of roadway data essential to the transportation decision making process, including roadway location and asset data, crash data, land use data, and traffic data.

On the Transit side, the MPO coordinates operations and improvements with the fixed route transit operator

Lafayette Transit System and Human Services transit operators to ensure that Acadiana residents have access to multimodal options for transportation access. This includes facilitating transit expansion to the Acadiana region.

For 2023-2024, additional priorities will be the completion and adoption of the Congestion Management Process and analysis of the 2020 Census data and new Urbanized Area geography for changes to the planning boundary for the MPO area. The primary challenge facing the MPO is a reduction in federal funds due to changes in the Census definition of Urbanized Area. The MPO will have to review the existing projects programmed in TIP for potential changes in project delivery due to this reduction in funds in a time of record highs in construction costs.

### *Air Quality Planning*

The Acadiana MPO is currently identified as an ozone attainment area. Ozone attainment status will continue to be monitored in FY 23 and FY 24. Should the Acadiana MPA area be designated as a non-attainment area, the UPWP will be amended to reflect activities related to meeting conformity guidelines.

# PLANNING FACTORS

TABLE 2 – PLANNING FACTORS

		1	2	3	4	5	6	7	8	9	10
Task	Planning Factors - FTA Element	Economic Vitality	Safety	Security	Accessibility & Mobility	Protect and promote the environment, energy conservation, planned growth, economic development patterns, quality of life	Intermodal / Multimodal	Management and Operation	Preservation of Existing System	Enhance Travel and Tourism	System Resiliency and Reliability
1.0 - 41.11.00	Long Range Planning and Plan Implementation	✓	✓	✓	✓	✓	✓	✓		✓	✓
1.1 - 41.12.00	Human Services Coordination	✓	✓	✓	✓		✓	✓			✓
1.2 - 41.13.00	Short Range Transit Planning	✓	✓	✓	✓	✓	✓				
1.3 - 41.14.00	Transportation Improvement Program - Transit	✓			✓		✓	✓			✓
1.4 - 41.15.00	Clean Air Planning	✓			✓	✓					
1.5 - 41.16.00	Implementation of Americans with Disabilities Act	✓	✓	✓	✓	✓					
Task	Planning Factors - FHWA Element										
PL-1	Citizen Participation and Public Outreach	✓			✓			✓			
PL-2	Regional Coordination and Metropolitan Transportation Plan				✓	✓	✓	✓	✓	✓	✓
PL-3	Traffic Analysis and Congestion Management	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
PL-4	Transportation Improvement Program (TIP)	✓	✓		✓	✓	✓	✓	✓	✓	✓
PL-5	Technical Assistance	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
PL-6	ITS and Environmental	✓	✓		✓	✓	✓	✓	✓	✓	✓
PL-7	Plan Implementation and Administration					✓	✓	✓	✓		✓
SS-1	Travel Demand Management	✓			✓			✓		✓	
SS-2	Transportation Safety - Regional Coalition Coordination	✓	✓	✓		✓		✓			✓

## ORGANIZATION AND MANAGEMENT

The 2010 Census expanded the Urbanized Area for the Acadiana MPO, and in October of 2012 the Acadiana MPO was designated as a Transportation Management Area (TMA) and at the time named the Lafayette MPO. The expanded Urbanized Area, as shown in [Figure 1](#), includes the City of New Iberia and portions of Acadia, Iberia, St. Landry, St. Martin and Vermilion Parishes. In 2013 the parishes and municipalities in the Acadiana MPA were provided information on the MPO through multiple meetings and presentations and were invited to join the MPO. Members opting to join the Acadiana MPO are Lafayette Consolidated Government, the parishes of St. Landry and Vermilion, the cities of Carencro, Scott, St. Martinville, and Youngsville, the Town of Duson and the Village of Loreauville. Member entities provide matching funds for MPO planning funds and have representation on the various MPO committees. On July 1<sup>st</sup>, 2015, the Lafayette MPO officially became part of the Acadiana Planning Commission and renamed to the Acadiana MPO. Under this MPO restructuring, the City of Broussard, Parish of St. Martin, Parish of Iberia, Parish of Acadia, and the City of New Iberia also became part of the Acadiana MPO.

### AGREEMENTS

Planning and funding assistance is provided by the Federal Highway Administration (FHWA), the Federal Transit Administration (FTA) and the Louisiana Department of Transportation and Development (DOTD). Acadiana MPO member entities provide local matching funds. An Intergovernmental Agreement establishing the Acadiana MPO with an expanded membership and Planning Area was signed by the Governor on July 9, 2015. The MPO has executed agreements with state and local government and agencies to promote a comprehensive, continuous, coordinated planning process. Contracts have been authorized by the MPO to provide services in support of MPO operations.

### ADMINISTRATION

The Acadiana Planning Commission functions as the host agency and fiscal agent for the MPO. Its primary function is to facilitate the operation of the MPO through its Planning Division. This includes providing staff and administrative support and legal responsibility for execution of the grant contracts as outlined in Table 3, Staff Support Services.

TABLE 3: STAFF SUPPORT SERVICE

Transportation Planning	Finance and Administration
MPO Administration	Unified Planning Work Program
Long Range Transportation Plan	Contract Administration
Transportation Improvement Program	Office Administration
Congestion Management	Web Design
GIS/Mapping	Annual Reports
Public Involvement	Public Involvement
Project Coordination	Committee Coordination
Transportation Safety Planning	
Coordination In Human Services Transit Planning	Office/Clerk Services
Public Involvement	Meeting Agendas and Minutes
Committee Coordination	File/Database Management
	Public Involvement



The agreement that designates the MPO specifies that a committee structure shall be established that will be responsible for the overall technical and policy guidance of the MPO. The Agreement specifies that the Transportation Technical and Transportation Policy Committees will be designated to fulfill this responsibility.

### **TRANSPORTATION POLICY COMMITTEE**

Under the MPO designation agreement between the State of Louisiana (and local governments), the [Transportation Policy Committee \(TPC\)](#) and its membership is the governing authority of the MPO, serves as the final authority for the MPO and retains responsibility and authority related to funding and conducting transportation planning activities under the authority of the MPO. According to its adopted by-laws, "the Transportation Policy Committee is charged with serving as the principal body for transportation policy decision-making in the Acadiana MPA and direction for the development, coordination and implementation of a multi-modal transportation system serving the Acadiana MPA". The TPC is the policy determining body on all transportation infrastructure decisions involving the use of state and federal highway funds. The membership of the Transportation Policy Committee (TPC) is designated by the Intergovernmental Agreement establishing the Acadiana MPO. The membership is based on proportional representation among member entities, with seats based on population. TPC membership is evaluated annually based on entity participation.

The Transportation Policy Committee consists of decision makers of general purpose local government (e.g. mayors, councilmembers, or their delegates, etc.) as well as a representative from the local transit agency, the Louisiana Department of Transportation and Development (LaDOTD), and a non-voting representative from the Federal Highway Administration (FHWA), as required by Title 23, Section 134 of the U.S. Code and as determined by the Intergovernmental Agreement by and between the State of Louisiana, Acadia Parish, Iberia Parish, Lafayette City-Parish Consolidated Government, St. Landry Parish, St. Martin Parish, Vermilion Parish, the City of Breaux Bridge, the City of Broussard, the City of Carencro, the City of St. Martinville, the City of Scott, and the City of Youngsville.

### **TRANSPORTATION TECHNICAL COMMITTEE**

The purpose of the [Transportation Technical Committee \(TTC\)](#) is to provide technical guidance in the form of recommendations to policy and decision makers relative to all modes of transportation in the metropolitan area. As a body of primarily local government employees and city engineers, the TTC provides technical advice to the Transportation Policy Committee and provides technical guidance to the MPO and its staff. The TTC reviews technical issues prior to committee action by the Transportation Policy Committee.

TTC membership is comprised of a maximum of 27 lead technical personnel from various organizations within the Acadiana MPA.

### **EVALUATION SUBCOMMITTEE**

The Evaluation Subcommittee was established in July of 2016 to serve as a working advisory subcommittee for the TTC and TPC. The subcommittee includes members of both the TTC and TPC. After staff review and scoring of projects submitted through the MPO project selection process, the subcommittee evaluates the scored projects prior to TTC and TPC official action. The purpose of the committee is to review the proposed projects for potential conflicts with existing DOTD and local public agency projects and plans and for the feasibility of scope of the proposed projects. Recommendations and comments of the Subcommittee are forwarded to the TTC for their consideration when the TTC begins reviews of the projects for their inclusion in the TIP.

## OVERVIEW OF THE WORK PROGRAM

The work described in each section will be primarily accomplished during the period from July 1, 2023 to June 30, 2024. Contracts are administered by the Louisiana Department of Transportation and Development (LADOTD), with the work period coinciding with LADOTD's fiscal year which extends from July 1, 2023 to June 30, 2024.

The work will be a cooperative effort between government agencies at the local, regional, state, and federal levels. Each sponsoring unit of government is responsible for a portion of the necessary funding for this program. This Work Program is prepared with requests, guidance, and cooperation from the principal local agencies in the area to assure that the efforts included meet their needs and are consistent with their interests. The efforts are oriented to address the issues and concerns described in Section II of this Work Program as well as concerns identified by the federal sponsors.

The transportation planning process is a collection of resources that can be called upon by local governments to assist and supplement their capabilities whenever necessary to meet needs for solving increasingly more complex transportation problems. The UPWP reflects our goals to meet the MPO planning requirements and guidelines as established by the federal government to aid in the implementation of projects contained in the UPWP through an efficient, cost effective, and equitable system of project programming and prioritization in the Transportation Improvement Program (TIP); to continue to support area wide efforts to improve air quality; and to assist local governments and transportation providers with various transportation planning activities. Monitoring and researching of new techniques and data/information collection will continue to provide the most efficient and effective solutions available for meeting our area's transportation needs.

All products produced by the Acadiana MPO will be compatible with LaDOTD District and LaDOTD Headquarters efforts and products.

### **PROPOSED BUDGET**

This section summarizes the budget for the UPWP. Financial support for the program is provided from three primary sources: matching funds provided by local government, federal funds obtained from the U.S. Department of Transportation, and state funds obtained from the LA DOTD.

#### **LOCAL FUNDS**

Local funds listed here are provided by the MPO member entities. Matching funds for State Planning & Research (SPR) projects are provided by the State of Louisiana (see Federal and State Funds, below).

#### **FEDERAL AND STATE FUNDS**

The U.S. Department of Transportation provides funds through programs of the Federal Highway Administration and the Federal Transit Administration. Both FHWA "PL" and FTA "Section 5303" funds are provided annually to Metropolitan Planning Organizations to support MPO based transportation planning activities based on an eighty percent (80%) federal and a required local match contribution of twenty percent (20%). For the FHWA "PL" contribution to the UPWP is \$538,976 plus the required 20% local match of \$134,744, resulting in a total appropriation of \$673,720. An additional \$54,496 has also been programmed by DOTD for a regional Travel Demand Management Program.

The Federal Transit Administration (FTA) has advised that Section 5303 funding for the planning program will be \$66,414. The Section 5303 funds will require a 20% local match of \$16,603, resulting in a total appropriation of \$83,017. FTA will also make available an additional allocation \$15,000 to assist in coordinating the Coordinated Regional Human Services Transportation Plan.

As part of Louisiana's Strategic Highway Safety Plan (SHSP), the Louisiana Department of Transportation and Development has allocated \$150,000 for a regional safety coalition coordinator and to perform a local road crash analysis for parish safety plans. This will provide an avenue for implementation of transportation safety plan elements on a regional and local level.

## **2022 - 2023 ACCOMPLISHMENTS**

The Acadiana MPO had a successful year in transportation planning for 2023-2024. The MPO held eight meetings to fulfill its committee needs. The MPO adopted a new Transportation Improvement Program and began work on an updated Congestion Management Process. The MPO also successfully applied for and received funding for a SS4U Action Plan grant that will fund safety planning for the MPO area and the greater Acadiana region.

The MPO was recognized by AASHTO as a national leader in environmental stewardship and partnership. The MPO's University Avenue Corridor Project was awarded in the Demonstrated Advances in Nondiscrimination category. FHWA recognized award recipients at an award ceremony in-person at the AASHTO Committee on Environment and Sustainability 2022 Annual Meeting

from July 11th – 13th, 2022, in Austin, Texas. The MPO presented on the corridor study at the meeting.

As part of the Justice 40 initiative, the MPO has worked to incorporate equity analysis into all plans and programs developed by the MPO. To demonstrate the different ways planners can utilize these tools to build more equitable outcomes, the MPO presented on the federal equity tools and disadvantaged census blocks at the Louisiana Transportation Conference.

## **ACTIVITY SCHEDULE**

The work outlined in the UPWP is continuous throughout the year, with much work performed at the request of local governments according to their needs. Factors considered in establishing the proposed work schedules for each task include project length, project due date and availability and expertise of the assigned staff.

SECTION 1: FEDERAL TRANSIT ADMINISTRATION (FTA)

Task	Description	FTA (\$)	Local Match (\$)	Total (\$)
41.11.00	Long Range Planning and Plan Implementation	\$14,400	\$3,600	\$18,000
41.12.00	Coordinated Human Services	\$15,000		\$15,000
41.13.00	Short-Range Transit Planning	\$13,614	\$3,403	\$17,017
41.14.00	Transportation Improvement Program - Transit	\$12,800	\$3,200	\$16,000
41.15.00	Clean Air Planning	\$12,800	\$3,200	\$16,000
41.16.00	Implementation of ADA	\$12,800	\$3,200	\$16,000
	<b>Total</b>	<b>\$81,414</b>	<b>\$16,603</b>	<b>\$98,017</b>

SUMMARY OF FEDERAL TRANSIT ADMINISTRATION GRANT EXPENDITURES\*

\* EXPENDITURE TOTALS INCLUDE INDIRECT COSTS

# 1.0 (41.11.00) LONG RANGE PLANNING AND PLAN IMPLEMENTATION

UPWP TASK: 41.11.00	FUNDING SOURCES											
<b>TASK TITLE:</b> LONG RANGE PLANNING AND PLAN IMPLEMENTATION  <b>RESPONSIBLE AGENCY:</b> ACADIANA MPO  <b>STAFFING:</b> AMPO – 100%							FY 23-24		Total			
	FTA (80%)						\$14,400		\$14,400			
	LOCAL (20%)						\$3,600		\$3,600			
	<b>TOTAL</b>						<b>\$18,000</b>		<b>\$18,000</b>			
<b>WORK TASK TIMELINE</b>	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
	2023						2024					

**PURPOSE:**

The purpose of this work task is to provide overall management and administrative support to the transit planning programs and coordinate long-range transit planning initiatives in the MPO area. Support tasks include facilitating the comprehensive long-range planning of facility and capital equipment purchases for the transit system, ensuring adequate capital equipment and facilities necessary to operate the system at projected demand levels, and investigating the potential for other transit alternatives. Transit asset management planning will be a major focus of this work task for 2023-2024, as the MPO works to achieve its performance targets.

**PREVIOUS WORK:**

- Prepared the UPWP, prepared and managed the newly implemented coordination in Human Services Transit Plan (HSTP).
- Prepared monthly financial reports, requisitions, and progress reports.
- Attended state and federally-sponsored workshops and MPO meetings.
- General administrative duties resulting in the orderly continuation of the transit planning process.

**WORK PRODUCT:**

- Update and assess the Transit Asset Management plan and targets.
- A planning process, including UPWP, MTP and TIP, which meet the requirements of Section 134 (Title 23, U.S. Code) and Section 5303 (Title 49, U.S. Code).
- Perform needed duties required to effectively administer the work program -- such as general administration, fiscal management, personnel management, audit requirements, etc.
- Comply with FTA/LADOTD contracts; prepare written work task progress reports and financial status reports.
- Attend appropriate Acadiana MPO committee meetings and federal/local workshops for the purpose of improving supervisory, management and technical planning skills.
- Prepare needed certification documentation requested by state/federal agencies -- such as Title VI, Joint Certification Determination, etc.
- Meet with FTA, LA DOTD, and local officials to discuss planning programs and activities
- Identification of route development necessary to meet shifts in future transit needs.
- Identification of future transit needs throughout the planning area.
- Assess current area developments for impacts on system routes.
- Investigate the potential for other transit alternatives in the urbanized and surrounding area.

# 1.1 (41.12.00) COORDINATED HUMAN SERVICES

UPWP TASK: 41.12.00	FUNDING SOURCES											
<b>TASK TITLE:</b> COORDINATED HUMAN SERVICES  <b>RESPONSIBLE AGENCY:</b> ACADIANA MPO  <b>STAFFING:</b> AMPO - 100%							FY 22-23			Total		
	FTA (100%)						\$15,000			\$15,000		
	LOCAL											
	<b>TOTAL</b>						<b>\$15,000</b>			<b>\$15,000</b>		
<b>WORK TASK TIMELINE</b>	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
	2023						2024					

**PURPOSE:**

The purpose of this work task is to provide comprehensive long-range planning needs for the transit system as outlined in the Coordinated Human Services Transportation Plan to ensure continuous service, meet future transit demands, and provide financial resources.

**PREVIOUS WORK:**

- Developed long-range planning variables to assist in future decision- making.
- Continued management of the newly implemented HSTP (coordination in Human Services Transit Plan) with supplemental funding provided by DOTD.
- Held one meeting each quarter for 2021.

**WORK PRODUCT:**

- Locally derived information base, including detailed studies, indicating the direction of growth most suitable for the transit system.
- Utilize GIS database to project population distribution and growth areas.
- Identify population centers requiring additional transportation.
- Review and update demographic and employment forecasts, paying attention to environmental justice issues.
- Facilitate quarterly meetings for service providers in the Acadiana MPO area.
- Develop an implementation plan for a regional transit plan integrating service providers in the Acadiana region of south Louisiana.

## 1.2 (41.13.00) SHORT RANGE TRANSIT PLANNING

UPWP TASK: 41.13.00	FUNDING SOURCES											
<b>TASK TITLE:</b> SHORT RANGE TRANSIT PLANNING  <b>RESPONSIBLE AGENCY:</b> ACADIANA MPO  <b>STAFFING:</b> AMPO – 100%							FY 23-24		Total			
	FTA (80%)						\$13,614		\$13,614			
	LOCAL (20%)						\$3,403		\$3,403			
	<b>TOTAL</b>						<b>\$17,017</b>		<b>\$17,017</b>			
<b>WORK TASK TIMELINE</b>	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
	2023						2024					

**PURPOSE:**

The purpose of this work task is to respond to immediate needs in route development and changes to service and to coordinate transit planning activities with Lafayette Transit Authority to ensure options beyond current LTS service delivery area are considered.

**PREVIOUS WORK:**

- Continued system route assessment.
- Developed a GIS map integrating bus route inventory data.
- Performed analysis to develop new routes outside of the City of Lafayette.
- Facilitated new route in conjunction with the City of Carencro and LTS to accommodate workforce trips for a new shipping facility.

**WORK PRODUCT:**

- Route restructuring and time changes to allow for new or changing demand.
- Accurate picture of transit service centers of activities.
- Respond to requests for service change and new demand requests with recommendations to transit management.
- Re-survey operations of each route for current service delivery.
- Conduct inventory of all existing bus routes, bus stop shelters, bus stop benches and bus stop signage.
- Develop a GIS map integrating bus route inventory data.
- Coordinate transit services with other transit providers in the region.
- Development and maintenance of Transit Asset Management plan.

# 1.3 (41.14.00) TRANSPORTATION IMPROVEMENT PROGRAM - TRANSIT

<b>UPWP TASK:</b> 41.14.00	<b>FUNDING SOURCES</b>											
<b>TASK TITLE:</b> TRANSPORTATION IMPROVEMENT PROGRAM - TRANSIT  <b>RESPONSIBLE AGENCY:</b> ACADIANA MPO  <b>STAFFING:</b> AMPO - 100%							FY 23-24			Total		
	FTA (80%)						\$12,800			\$12,800		
	LOCAL (20%)						\$3,200			\$3,200		
	<b>TOTAL</b>						<b>\$16,000</b>			<b>\$16,000</b>		
<b>WORK TASK TIMELINE</b>	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
	2023						2024					

**PURPOSE:**

The purpose of this work task is to ensure the obligation of federal funds and to continue the operation of the transit system and to provide project development for future implementation.

**PREVIOUS WORK:**

- Continued transit element update of the TIP for operations and capital expenditures.

**WORK PRODUCT:**

- Implementation of the transit system operations without disruption.
- Compliance with applicable federal requirements for financial accountability.
- Coordination of planning activities with LTS by convening monthly strategy sessions designed to integrate regional transit considerations with existing localized transit activities.
- Coordination with highway related activities associated with the Transportation Improvement Plan.
- Develop transit elements of the TIP for approval by the Technical Advisory and Transportation Policy Committees.
- Provide administrative duties necessary to change the TIP when new or changing financial decisions are made at the local level.



## 1.4 (41.15.00) CLEAN AIR PLANNING

UPWP TASK: 41.15.00	FUNDING SOURCES											
<b>TASK TITLE:</b> CLEAN AIR PLANNING  <b>RESPONSIBLE AGENCY:</b> ACADIANA MPO  <b>STAFFING:</b> AMPO - 100%							FY 23-24			Total		
	FTA (80%)						\$12,800			\$12,800		
	LOCAL (20%)						\$3,200			\$3,200		
	<b>TOTAL</b>						<b>\$16,000</b>			<b>\$16,000</b>		
<b>WORK TASK TIMELINE</b>	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
	2023						2024					

**PURPOSE:**

The purpose of this work task is to ensure the compliance of transit properties with the Clean Air Act Amendments of 1990, and to mitigate the impacts of the transit system on air quality. Currently, the MPO is classified as an attainment area.

**PREVIOUS WORK:**

- Continued monitoring of EPA regulations and implementation of necessary compliance measures to ensure the transit system meets the requirements of the CAAA.

**WORK PRODUCT:**

- A transit system more sensitive to environmental concerns.
- Coordination with highway related activities associated with requirements of the Clean Air Act Amendments of 1990.
- Staff will continue work with LTS and LCG to convert transit buses and LCG fleet to Electric vehicles.
- Development of staff knowledge in the area of conformity and air quality related regulations promulgated by EPA.
- Identification of possible opportunities for reductions in local emissions due to transit.
- Continued dialogue with EPA, FTA, LADOTD, FHWA and DEQ officials in an effort to ensure compliance with all aspects of the CAAA.

# 1.5 (41.16.00) IMPLEMENTATION OF AMERICANS WITH DISABILITIES ACT

UPWP TASK: 41.16.00	FUNDING SOURCES												
<b>TASK TITLE:</b> IMPLEMENTATION OF AMERICANS WITH DISABILITIES ACT  <b>RESPONSIBLE AGENCY:</b> ACADIANA MPO  <b>STAFFING:</b> AMPO – 100%							FY 22-23	Total					
	FTA (80%)						\$12,800	\$12,800					
	LOCAL (20%)						\$3,200	\$3,200					
	<b>TOTAL</b>						<b>\$16,000</b>	<b>\$16,000</b>					
<b>WORK TASK TIMELINE</b>	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	
	2023						2024						

**PURPOSE:**

The purpose of this work task is to ensure an accessible and reliable transit and para-transit system to meet the needs of the mobility impaired.

**PREVIOUS WORK:**

- Continued monitoring of the implementation of the local Para-transit Plan.

**WORK PRODUCT:**

- An accessible and reliable transit and para-transit service.
- Participation in the development and amendment of future para-transit plans and programs.
- Review of current implementation to ensure compliance and a reasonable level of service.
- Results and/or Products: An accessible and reliable transit and para-transit service.

## SECTION 2: FEDERAL HIGHWAY ADMINISTRATION (FHWA)

### SUMMARY OF FEDERAL HIGHWAY ADMINISTRATION GRANT EXPENDITURES\*

Task	Description	FHWA-PL (\$)	STP FLEX \$	HSIPPEN (\$)	Local Match (\$)	Total (\$)
PL - 1	Citizen Participation and Public Outreach	\$104,000			\$26,000	\$130,000
PL - 2	Regional Coordination and Metropolitan Transportation Plan (MTP)	\$104,000			\$26,000	\$130,000
PL - 3	Traffic Analysis and Congestion Management	\$56,576			\$14,144	\$70,720
PL - 4	Transportation Improvement Program (TIP)	\$104,000			\$26,000	\$130,000
PL - 5	Technical Assistance	\$112,000			\$28,000	\$140,000
PL - 6	ITS and Environmental	\$6,400			\$1,600	\$8,000
PL - 7	Plan Implementation and Administration	\$52,000			\$13,000	\$65,000
SS - 1	Travel Demand Management		\$54,496			\$54,496
SS - 2	Transportation Safety - Regional Coalition Coordination			\$150,000		\$150,000
	<b>Total</b>	<b>\$538,976</b>	<b>\$54,496</b>	<b>\$150,000</b>	<b>\$134,744</b>	<b>\$878,216</b>

\* Expenditure totals include indirect costs

# PL-1 CITIZEN PARTICIPATION AND PUBLIC OUTREACH

UPWP TASK: PL-1	FUNDING SOURCES											
<b>TASK TITLE:</b> CITIZEN PARTICIPATION AND PUBLIC OUTREACH  <b>RESPONSIBLE AGENCY:</b> ACADIANA MPO  <b>STAFFING:</b> AMPO – 100%							FY 23-24		Total			
	PL-FHWA (80%)						\$104,000		\$104,000			
	LOCAL (20%)						\$26,000		\$26,000			
	<b>TOTAL</b>						<b>\$130,000</b>		<b>\$130,000</b>			
<b>WORK TASK TIMELINE</b>	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
	2023						2024					

**PURPOSE:**

The purpose of this task is to encompass and satisfy all public facilitation and in requirements, implement public outreach, complete all work with the MPO committees. The Federal requirements are satisfied through the Citizens Information and Participation Plan (CIPP), Title VI Plan and ADA. The MPO will also implement ADA policies through this task. A large part of the MPO’s work is completed through public outreach via media communications, public meetings, and social media advertisements.

**Achievements from 2023:**

The MPO had a great deal of success in providing outreach and information on transportation activities in Acadiana, including expanding earned media opportunities and participating in national webinars and events:

- Performed public outreach about MPO Activities
  - Social Media
  - Press Releases
  - News Media Interviews and Reports
    - Weekly TV Interview on MPO Initiatives – performed every week of fiscal year 2022 on KADN’s morning television program for a total of 104 television spots. The segments were increased from 1 segment to 2 segment due to popularity of the subject for viewers.
  - Coordination with DOTD on DOTD Public Information Initiatives
- APC MPO Meetings – 4 Technical Committee Meetings and 4 Policy Committee Meetings (September 2022, January 2023, March 2023, and May 2023).
- Public information mapping
- Developed new website that went live in April 2023
- Attended the following webinars:
  - Reconnect Communities Webinar
  - SMART Grant Webinar
  - PROTECT Webinar
  - Value Capture Webinar
  - Persistent Poverty Webinar
  - FHWA LRP and CRP Webinars
- July 2022 Highlights:
  - Presentation on MUTCD for public education
  - Presentation on University Avenue Project to public

- August 2022 Highlights:
  - FHWA EDC 6 Webinar – Development of Presentation and Presentation Delivery on Storm Mode Data Collection Initiative
  - Back to School Traffic Earned Media TV Spots
- September 2022 Highlights:
  - Held Local Award Ceremony for University Avenue Project
- October 2022 Highlights:
  - Held Carencro I-49 Interchange Meeting
  - Attended 1 Acadiana (Area Chamber of Commerce) Transportation Committee Meeting
  - Participated in CIP Resilience Conference
- November 2022 Highlights:
  - Attended Association of MPOs Conference to learn more about MPO initiatives and best practices
  - Participated and spoke at DOTD Legislative Hearing
  - Developed ALOP Analysis and associated StoryMap for committee members and public engagement
- December 2022 Highlights:
  - Participated in Groundbreaking for Future I-49 Interchange
  - Attended Virtual Public Information Workshop
  - Developed Regional Project List for Public Information and presentation at area local public agency council meetings
  - Attended Data Visualization Meeting
  - Attended and presented at EDC 6 Crowdsourcing Peer Exchange in Phoenix, AZ
- January 2023 Highlights:
  - Met with Louisiana State Demographer on Census Issues and Census challenges for the development of the MPO boundary
  - Updated Systems Performance Report
- February 2023 Highlights:
  - Set up public review of Acadiana Freight Profile document
  - Participated in LA 31 and LA 353 Groundbreaking
  - Attended FHWA EDC-7 Summit
- March 2023
  - Presented at Louisiana Transportation Conference on the use of StoryMaps for public information dissemination
- April 2023
  - Put on Work Zone Awareness youth education event in conjunction with District 03

**WORK PRODUCT:**

- MPO Committee Meetings
  - Preparation for TTC and TPC meetings
  - Call and email delegates for quorum
  - Post notices for Committee meetings on website and social media and solicit public comment on MPO documents
  - Transcribe meeting minutes
  - Write and manage resolutions for committee approval
  - Update members on project developments
  - Committee communication
  - Prepare minutes, social media, and information postings
- Public Comment Coordination
  - Meetings with public groups and citizens
  - Presentations to member entities and public organizations
  - Public meeting participation
  - Media communications on MPO activities and projects
- Public Participation Plan Review and Revision
- Title VI Plan
- TV Appearances on MPO Projects and Initiatives
- Social Media postings on MPO Projects and Initiatives

- MPO Website Maintenance
- Review of federal initiatives and dissemination and documentation of initiatives to committee members

ANTICIPATED DIRECT COSTS:

- Printing/Advertisements - \$ 1,000

UPWP TASK: PL-1	SUPPORT AND DEVELOPMENT, EQUIPMENT, SOFTWARE
Expenses associated with staff attendance or participation in training events, workshops, conferences, or other events and peer-to-peer exchanges that contribute to professional development and/or institutional knowledge about best practices in metropolitan planning. Staff may also purchase software, data, or equipment that is demonstrated as necessary to conduct the activities in this task.	
PRODUCTS	TIMELINE
Expenses Under PL-1 will be documented.	Ongoing.

# PL-2 REGIONAL COORDINATION AND METROPOLITAN TRANSPORTATION PLAN

UPWP TASK: PL-2	FUNDING SOURCES											
<b>TASK TITLE:</b> REGIONAL COORDINATION AND METROPOLITAN TRANSPORTATION PLAN  <b>RESPONSIBLE AGENCY:</b>  ACADIANA MPO <b>STAFFING:</b> AMPO – 100%							FY 23-24			Total		
	PL-FHWA (80%)						\$104,000			\$104,000		
	LOCAL (20%)						\$26,000			\$26,000		
	<b>TOTAL</b>						<b>\$130,000</b>			<b>\$130,000</b>		
<b>WORK TASK TIMELINE</b>	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
	2023						2024					

**PURPOSE:**

The purpose of this task is to utilize performance-based planning to research, develop and implement plans and programs that will benefit the future transportation needs of the Acadiana Metropolitan Study Area and adoption and maintenance of the Metropolitan Transportation Plan. Projected arterial, transit, pedestrian and intermodal transportation improvements are under this work task, planned and incorporated into the long-range build-out scenario for the area. The objective of this task is to employ data driven techniques to identify potential projects and programs that address the transportation needs of the Metropolitan Planning Area. This includes developing and implementing analytical methods to identify gaps in the connectivity of the transportation system and developing infrastructure and operational solutions that provide the public with access to services. This task also includes the development and management of the federally required performance measures. Performance measures must be developed and adopted on an annual basis and amended into the MTP.

**Achievements from 2023:**

The MPO performed significant coordination work and provided transportation project development assistance and planning to a variety of regional stakeholders and entities working to further the transportation network in Acadiana:

- Attended monthly meetings and provided technical assistance to LCG’s bike and pedestrian committee and St. Martin Parish/LSU Ag Center’s Healthy Living Coalition
- Presented at APC’s quarterly board meetings on transportation projects and plans
- Developed 2<sup>nd</sup> phase of I-49 Midway (north of I-10 area) plan
- Participated in Parish Proud, a local initiative to enhance gateways to Acadiana and beautify roadways
- Developed Freight Plan and Parish Freight Profiles
- Participated in PRC for arterial design for pedestrians
- July 2022 Highlights:
  - Mapped freight facilities for each parish in Acadiana and compared to existing infrastructure for freight vehicle access
- August 2022 Highlights:
  - Worked with Carencro to develop proposal for new interchange at I-49 and LA 1252
- September 2022 Highlights:
  - Participated in Atlas IJA national Roundtable
- October 2022 Highlights:
  - Attended LSU Ag Center Pedestrian Workshop to develop TAP projects and Complete Streets initiatives for St. Martinville
  - Mapped pedestrian generators for MPO area for use in pedestrian project development
  - Developed pedestrian signal upgrade project for New Iberia

- November 2022 Highlights:
  - Coordinated Road Diet for LA 31 in St. Martinville
- December 2022 Highlights:
  - Attended CRPC Resiliency Meeting
  - Developed 2021 MPO Fatal and Serious Injury Crash Summary for Performance Measures
- February 2023 Highlights:
  - Attended FTOT Meeting
  - Developed CEDS Transportation Analysis for coordinating land use and economic development initiatives with transportation planning
- March 2023
  - Assisted in Equity Analysis for LPA TAP project applications
- April 2023 Highlights:
  - Updated PM2 Bridge and Pavement Performance Measures

**WORK PRODUCT:**

- Development and management of Performance Measures
- Transportation Performance Management
- Collection of land use plans and development processes from jurisdictional partners
- Development of land use forecasting models
- Development of model land use assessment for jurisdictional partners
- Coordination of affordable housing initiatives
- Intermodal passenger planning
- Corridor study management
- Staged Improvement Projects
- Bike Plan management
- Multimodal Planning
- Pedestrian Plan management
- Complete Streets tasks
- Implementation of recommendations and corrective actions from certification review
- Resiliency Plan data collection, development, and management
  - Vulnerability assessment and asset management
- Freight Parish Profile Development
- Maintenance of 2050 MTP
- General work tasks to go with every plan/policy
  - Mapping
  - Research
  - Development of plan
  - Data collection
  - Meetings

<b>UPWP TASK: PL-2</b>	<b>SUPPORT AND DEVELOPMENT, EQUIPMENT, SOFTWARE</b>
Expenses associated with staff attendance or participation in training events, workshops, conferences, or other events and peer-to-peer exchanges that contribute to professional development and/or institutional knowledge about best practices in metropolitan planning. Staff may also purchase software, data, or equipment that is demonstrated as necessary to conduct the activities in this task.	
<b>PRODUCTS</b>	<b>TIMELINE</b>
Expenses Under PL-2 will be documented.	Ongoing.



# PL-3 TRAFFIC ANALYSIS AND CONGESTION MANAGEMENT

UPWP TASK: PL-3	FUNDING SOURCES											
<b>TASK TITLE:</b> TRAFFIC ANALYSIS AND CONGESTION MANAGEMENT  <b>RESPONSIBLE AGENCY:</b> ACADIANA MPO  <b>STAFFING:</b> AMPO – 100%							FY 23-24			Total		
	PL-FHWA (80%)						\$56,576			\$56,576		
	LOCAL (20%)						\$14,144			\$14,144		
	<b>TOTAL</b>						<b>\$70,720</b>			<b>\$70,720</b>		
<b>WORK TASK TIMELINE</b>	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
	2023						2024					

**PURPOSE:**

The purpose of this task is to monitor and evaluate environmental and other issues required to meet FAST guidelines. This includes the monitoring and evaluating of the Congestion Management Process.

**Achievements from 2023:**

The primary goal of this task in 2022-2023 was to develop background work for the development of the Congestion Management Process, to be adopted in Fiscal Year 2023-2024:

- Researched reviewed FHWA CMP Guidebook for model on how to develop a CMP
- Performed significant data analysis and local project and land use review
- Analyzed traffic data via Streetlight and RITIS to develop congested corridors list
- Reviewed corridors for potential impacts from future projects and coordinated with LPAs on planned improvements
- Modeled impacts from potential traffic improvements for congestion management
- Drafted CMP document
- Committees adopted 2023 PM1 Target
- September 2022 Highlights:
  - Model runs and traffic analysis for Cue Rd Extension
- October 2022 Highlights:
  - Meeting with UL on Transportation Model
  - Transportation model presentation to UL Senior Design class
  - Model analysis for Gayle Road project
- November 2022 Highlights:
  - Model analysis for St. Antoine Extension
- December 2022 Highlights:
  - Performed traffic analysis for CEDS projects
- March 2023 Highlights:
  - Attended Louisiana Transportation Conference to learn about new traffic requirements and impact analysis
- April 2023 Highlights:
  - Updated model for new capacity additions on the network
  - Performed model analysis for the CMP to account for the new capacity additions to the network

**WORK PRODUCT:**

- Update of Congestion Management Process

- Monitoring of Congestion Management Process
- Traffic and Data Analysis
- Traffic Counting
- Traffic Model Management
- Travel Demand Modeling by request from entities/consultants/regionally significant projects
- Visualization of Traffic Modeling for Planning Purposes
- Traffic Analysis for Project Coordination
- Traffic Analysis for Project Facilitation
- Functional Classification Work
- Roadway Network Development

<b>UPWP TASK:</b> PL-3	<b>SUPPORT AND DEVELOPMENT, EQUIPMENT, SOFTWARE</b>
Expenses associated with staff attendance or participation in training events, workshops, conferences, or other events and peer-to-peer exchanges that contribute to professional development and/or institutional knowledge about best practices in metropolitan planning. Staff may also purchase software, data, or equipment that is demonstrated as necessary to conduct the activities in this task.	
<b>PRODUCTS</b>	<b>TIMELINE</b>
Expenses Under PL-3 will be documented.	Ongoing.

# PL-4 TRANSPORTATION IMPROVEMENT PROGRAM (TIP)

UPWP TASK: PL-4	FUNDING SOURCES											
<b>TASK TITLE:</b> TRANSPORTATION IMPROVEMENT PROGRAM (TIP)  <b>RESPONSIBLE AGENCY:</b> ACADIANA MPO  <b>STAFFING:</b> AMPO – 100%							FY 23-24		Total			
	PL-FHWA (80%)						\$104,000		\$104,000			
	LOCAL (20%)						\$26,000		\$26,000			
	<b>TOTAL</b>						<b>\$130,000</b>		<b>\$130,000</b>			
<b>WORK TASK TIMELINE</b>	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
	2023						2024					

**PURPOSE:**

The purpose of this work is to facilitate the Project Selection Process through the STP>200K and Carbon Reduction Program funding sources and manage project delivery for STP>200k and Carbon Reduction Program projects. In recent years, the MPO has adopted numerous policy guidelines for ensuring timely project delivery. All tasks associated with developing and managing STP>200k and Carbon Reduction Program projects are in this item.

**Achievements from 2023:**

The majority of tasks performed under this task involved the management of the TIP for the Acadiana MPO region and working to ensure the timely project delivery of projects selected for funding under the MPO’s TIP selection process:

- Tracked and managed MPO funded projects
- Processed Entity-State Agreements
- Reviewed Entity-State Agreements for TIP compliance
- Local Public Agency assistance with TIP programming
- MPO funded project development work
- Updated TIP document for amendments and modifications
- Project status meetings and communications with local public agencies
- Adopted new 2023 – 2026 TIP in September 2022
- September 2022 Highlights:
  - Developed Financial Summary for new TIP
- October 2022 Highlights:
  - Coordinated additional HSIP funding for LA 95 @ Lexington Roundabout
- January 2023 Highlights:
  - Coordinated with the City of Scott on potential IIJA funding opportunities for LA 93 project
- February 2023 Highlights:
  - Coordinated changes to the Mills Street Extension Project, including several meetings on potential traffic impacts and scope revisions
- March 2023 Highlights:
  - Coordinated with New Iberia on potential IIJA funding for frontage road project
- April 2023 Highlights:
  - Coordinated additional scope and project assessment on Cypress Island Highway Pavement Preservation Project with St. Martin Parish Government and LA DOTD – District 03

**WORK PRODUCT:**

- TIP Modification, Amendment and Development
- Project Selection Process
  - Tracking Projects
  - Processing
  - Review Agreements
  - Meetings
  - Stage 0 checklists
  - Local Public Agency assistance
  - Selection and Grading process
- Checklists and associated work for programming of STP>200K Projects
- Meetings with entities/solicitation for Project Selection Process Projects
- Selection/grading and presentation of Project Selection Process Projects
- Programming Project Selection Process Projects on TIP
- Project Coordination /Facilitation with Local Entities and DOTD-District 03 and DOTD-Headquarters
- Project Development
- Project Management
- Development and Equity Visualization of Annual Listing of Obligated Projects
- Development of Carbon Reduction Program TIP Selection Process

# PL-5 TECHNICAL ASSISTANCE

UPWP TASK: PL-5	FUNDING SOURCES											
<b>TASK TITLE:</b> TECHNICAL ASSISTANCE  <b>RESPONSIBLE AGENCY:</b> ACADIANA MPO  <b>STAFFING:</b> AMPO – 100%							FY 23-24			Total		
	PL-FHWA (80%)						\$112,000			\$112,000		
	LOCAL (20%)						\$28,000			\$28,000		
	<b>TOTAL</b>						<b>\$140,000</b>			<b>\$140,000</b>		
<b>WORK TASK TIMELINE</b>	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
	2023						2024					

**PURPOSE:**

The purpose of this task is for the MPO to provide technical assistance to entities and within the organization itself. This includes but is not limited to crash analysis and GIS assistance to regional entities.

**Achievements from 2023:**

In addition to the regular tasks for maintaining and collection transportation data, staff built a Freight Origin and Destination Dashboard for the MPO area. The MPO is working to expand the coordination of land use and transportation along I-49 by coordinating with LPAs on land use impacts on transportation in the region. The MPO also dedicated a significant amount of time on analyzing the new Census 2020 data and boundary adjustment on new UZA area:

- I-49 project to map and model land use and transportation facilities, utilizing tax assessor and LPA data
- Congestion Management Process – preliminary location mapping
- Congestion Management Program Mapping Meeting
- Congestion Management Program segment mapping
- July 2022 Highlights:
  - Preliminary Congested Corridor mapping for CMP
  - Development of the framework for the on-line Freight Dashboard for freight O/D for MPO parishes
- August 2022 Highlights:
  - Developed Breaux Bridge Community Mapping Program
- October 2022 Highlights:
  - New Iberia Equity Mapping
  - St. Landry Parish GIS data collection
- November 2022 Highlights:
  - Attended TSMO course on data integration and roadway planning
- December 2022 Highlights:
  - Analyzed crash data for BUILD grant applications for LPAs
- January 2023 Highlights:
  - Analysis of previous boundaries
  - Calls with DOTD regarding boundary
  - Meeting with Census on Urban Area development
  - FHWA coordination on new UA definitions
- February 2023 Highlights:
  - Developed Challenge Block Maps for Census Review
- March 2023 Highlights:
  - TAMP mapping for PM2 using 2021 Bridge and Roadway Inventory data
- April 2023 Highlights:
  - Performed intersection crash network screening for intersection operational improvements and signal timing adjustments

**WORK PRODUCT:**

- Crash Data Mapping and Analysis and Project Development
- Urban Boundary Development
- Functional Class Review for Reclassification based on GIS data
- Technical Research
  - Data Collection Digital
  - Data Collection in situ
- Visualization for Project Development
- Census data collection
- Socioeconomic data collection
- Land use collection and mapping
- Employment data collection and mapping
- Data Analysis for Project Coordination
- Data Analysis for Project Facilitation
- Coordination of Freight Projects
- Technical Assistance for Freight Project development
- Resiliency data GIS analysis

All products produced will be compatible with LaDOTD efforts and products.

<b>UPWP TASK:</b> PL-5	<b>SUPPORT AND DEVELOPMENT, EQUIPMENT, SOFTWARE</b>
Expenses associated with staff attendance or participation in training events, workshops, conferences, or other events and peer-to-peer exchanges that contribute to professional development and/or institutional knowledge about best practices in metropolitan planning. Staff may also purchase software, data, or equipment that is demonstrated as necessary to conduct the activities in this task.	
<b>PRODUCTS</b>	<b>TIMELINE</b>
Expenses Under PL-5 will be documented.	Ongoing.

## PL-6 ITS AND ENVIRONMENTAL

UPWP TASK: PL-6	FUNDING SOURCES											
<b>TASK TITLE:</b> ITS AND ENVIRONMENTAL  <b>RESPONSIBLE AGENCY:</b> ACADIANA MPO  <b>STAFFING:</b> AMPO – 100%							FY 23-24			Total		
	PL-FHWA (80%)						\$6,400			\$6,400		
	LOCAL (20%)						\$1,600			\$1,600		
	<b>TOTAL</b>						<b>\$8,000</b>			<b>\$8,000</b>		
<b>WORK TASK TIMELINE</b>	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
	2023						2024					

### PURPOSE:

The purpose of this work item is to ensure Environmental concerns are addressed as required within the MPA. Intelligent Transportation Systems (ITS) has an established regional framework within the MPA and work is performed on a yearly basis to monitor and expand the framework.

### Achievements from 2023:

The MPO received a prestigious award for Environmental Excellence at the AASHTO Committee on Environmental and Sustainability Annual Meeting. MPO staff was able to attend the meeting and receive vital insight on state and federal environmental initiatives.

- August 2022 Highlights:
  - Staff attended NEPA and the Transportation Decision Making Process training
- October 2022:
  - Staff mapped potential EV charging locations
- December 2022 Highlights:
  - Staff coordinated transportation and Brownfield efforts for the region
- January 2023 Highlights:
  - Staff attended the NEVI feedback meeting
- March 2023 Highlights:
  - Staff coordinated with DOTD ITS section on ITS Regional Architecture presentation at TTC Meeting

### WORK PRODUCT:

- Monitor air quality status through work with EPA and Louisiana DEQ
- Attend meetings/training on environmental issues
- Work with DOTD and local entities to continue expanding and updating the ITS framework
- Coordinate MPO planning efforts into initiatives such as the Acadiana Brownfields program
- Coordinate with DOTD on new ITS regional architecture

UPWP TASK: PL-6	SUPPORT AND DEVELOPMENT, EQUIPMENT, SOFTWARE
Expenses associated with staff attendance or participation in training events, workshops, conferences, or other events and peer-to-peer exchanges that contribute to professional development and/or institutional knowledge about best practices in metropolitan planning. Staff may also purchase software, data, or equipment that is demonstrated as necessary to conduct the activities in this task.	
PRODUCTS	TIMELINE
Expenses Under PL-6 will be documented.	Ongoing.

# PL-7 PLAN IMPLEMENTATION AND ADMINISTRATION

UPWP TASK: PL-7	FUNDING SOURCES																
<b>TASK TITLE:</b> Plan Implementation and Administration  <b>RESPONSIBLE AGENCY:</b> ACADIANA MPO  <b>STAFFING:</b> AMPO - 100%			FY 23-24				Total										
	PL-FHWA (80%)		\$52,000				\$52,000										
	LOCAL (20%)		\$13,000				\$13,000										
	<b>TOTAL</b>		<b>\$65,000</b>				<b>\$65,000</b>										
<b>WORK TASK TIMELINE</b>	Jul	Aug	Sep	Oct	Nov	Dec						Jan	Feb	Mar	Apr	May	Jun
	2023						2024										

**PURPOSE:**

The purpose of this work task is to provide overall management and administrative support to planning programs and coordinate long-range planning initiatives in the MPO area. Support tasks include facilitating the comprehensive long-range planning for the transportation system, managing project outputs and planning objectives, and coordinating the implementation of planning products.

**Achievements from 2023:**

The MPO implemented the 2022-2023 UPWP. It was amended twice, once to purchase software needed for the development of the CMP and once to adjust work task funds to reflect the work performed under the program. The staff also developed the 2023-2024 UPWP and integrated DOTD and FHWA comments into the plan:

- Staff performed duties required to effectively administer the work program:
  - General administration
  - Fiscal management
  - Personnel management
  - Audit requirements
- Staff complied with FHWA/LADOTD contracts; prepare written work task progress reports and financial status reports
- Prepared needed certification documentation requested by state/federal agencies
- July 2023 Highlights:
  - Staff developed tracking for work task priorities to ensure
- September 2022 Highlights:
  - Revised UPWP for amendment
- February 2023 Highlights:
  - Staff developed 2024 UPWP
- March 2023 Highlights:
  - Staff revised task budgets based on projected vs actual due to changes in work task priorities
- April 2023 Highlights:
  - Staff revised 2024 UPWP based on DOTD and FHWA comments

**WORK PRODUCT:**

- 2023-2024 UPWP
- Coordination of MTP goals and objectives with local public agencies Implementation of MPO plans



- Processes necessary to carry out the work program in a timely and efficient manner.
- A planning process, including UPWP, MTP and TIP, which meet the requirements of Section 134 (Title 23, U.S. Code) and Section 5303 (Title 49, U.S. Code)
- Perform needed duties required to effectively administer the work program -- such as general administration, fiscal management, personnel management, audit requirements, etc.
- Comply with FHWA/LADOTD contracts; prepare written work task progress reports and financial status reports
- Attend appropriate and federal/local workshops and trainings for the purpose of improving supervisory, management and technical planning skills
- Prepare needed certification documentation requested by state/federal agencies
- Professional Networking and Development
- Peer Exchanges

ANTICIPATED DIRECT COSTS:

- Mileage - \$ 2,500
- Association of Metropolitan Planning Organizations Membership - \$2,000
- Travel - \$ 4,000
- Training/Conference - \$ 3,500

# SS-1 TRAVEL DEMAND MANAGEMENT

UPWP TASK: SS-1	FUNDING SOURCES											
<b>TASK TITLE:</b> TRAVEL DEMAND MANAGEMENT  <b>RESPONSIBLE AGENCY:</b> ACADIANA MPO  <b>STAFFING:</b> AMPO - 100%							FY 23-24		Total			
	STP FLEX (100%)						\$54,496		\$54,496			
	LOCAL											
	<b>TOTAL</b>						<b>\$54,496</b>		<b>\$54,496</b>			
<b>WORK TASK TIMELINE</b>	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
	2023						2024					

**PURPOSE:**

Transportation demand management is the application of strategies and policies to reduce motorist travel demand, or to redistribute this demand to other routes, destinations, to times, or modes experiencing less demand. The cost of fuel and its availability, environmental concerns, and increasing congestion may imply such techniques have the potential to benefit both individuals and large groups.

**PREVIOUS WORK:**

- The Travel Demand Management program was instituted as a new program in the MPO in 2011-2012
- Implemented Alternative work schedule for employees of local government
- Started developing a rideshare program
- Continue to focus on Vanpool/Carpool efforts in a general effort
- Let Contract to Trip spark for 3 years of website carpooling effort

**METHODOLOGY:**

- Identify employees and their work schedules/policies in the MPO area.
- Identify areas of congestion with regards to location and time of day.
- Assess existing procedures for addressing traffic congestion and travel demand.
- Identify travel demand management strategies applicable to the MPO area.
- Provide public outreach related to Travel Demand Management

**WORK PRODUCT:**

- Continued development of a Travel Demand Management program for the MPO area.
- Coordinate Travel Demand Management programs.
- Community outreach and education on Travel Demand Management issues.

**ANTICIPATED DIRECT COSTS:**

- TDM Promotional Items - \$ 1,000

# SS-2 TRANSPORTATION SAFETY REGIONAL COALITION COORDINATION

UPWP TASK: SS-2	FUNDING SOURCES											
<b>TASK TITLE:</b> TRANSPORTATION SAFETY REGIONAL COALITION COORDINATION  <b>RESPONSIBLE AGENCY:</b> ACADIANA MPO  <b>STAFFING:</b> AMPO – 100%							FY 23-24		Total			
	HSIPPEN (100%)						\$150,000		\$150,000			
	LOCAL											
	<b>TOTAL</b>						<b>\$150,000</b>		<b>\$150,000</b>			
<b>WORK TASK TIMELINE</b>	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
	2023						2024					

**PURPOSE:**

Louisiana’s Strategic Highway Safety Plan (SHSP) is a plan to reduce traffic fatalities and injuries on Louisiana’s roadways through widespread collaboration and an integrated 4E approach: engineering, education, enforcement and emergency services. Louisiana’s two-pronged approach for implementation of the SHSP includes efforts at the state level as well as the establishment of regional coalitions to develop and implement action plans on a local level. A regional safety coalition coordinator is a critical component of implementation of the SHSP at the local level.

**PREVIOUS WORK:**

- Established the Acadiana Regional Transportation Safety Coalition (ARTSC)
- Developed and adopted the Acadiana Regional Transportation Safety Plan
- Developed eight Local Road Safety Plans for Acadiana region
- Initiated Local Road Safety Program projects for all parishes in the Acadiana region

**WORK TASK:**

- Track regional safety plan implementation activities
- Conduct regional coalition meetings on a regular basis
- Implementation of the Acadiana Regional Transportation Safety Plan
- To develop and maintain an action plan to support the Strategic Highway Safety Plan
- Maintain a regional steering committee, the Acadiana Transportation Safety Coalition (ARTSC)
- Compile and analyze crash data, provide maps and graphics for entities and agencies in the study area for problem identification and meetings.
- Develop partnerships with LADOTD, LHSC, LSP, local law enforcement agencies, parishes, emergency services, school board officials, elected officials and other safety advocates to promote the SHSP and seek out safety related activities in the region
- Conduct education and outreach efforts to inform the public about safety
- Collaborate with local and state agencies on projects and public awareness campaigns, especially those related to the SHSP
- Participate in statewide emphasis area team meetings, MPO and Parish and City Council meetings

## ACRONYMS AND ABBREVIATIONS

<b>Acronym</b>	<b>Full Name</b>
ADA	Americans with Disabilities Act
ADT	Average Daily Traffic
AMPO	Association of Metropolitan Planning Organizations
CAAA	Clean Air Act Amendments of 1990
CAC	Citizen Advisory Committee
CMAQ	Congestion Mitigation and Air Quality
CRP	Carbon Reduction Program
DOTD	Louisiana Department of Transportation and Development
EIS	Environmental Impact Statement
EPA	Environmental Protection Agency
FHWA	Federal Highway Administration
FTA	Federal Transit Administration
FY	Fiscal Year
GIS	Geographical Information System
GPC	General Planning Consulting Services
CHSTP	Coordination in Human Service Transit Plan
IIJA	Infrastructure and Investment Jobs Act
ITS	Intelligent Transportation System
L RTP	Long Range Transportation Plan
LS	Louisiana Statute
MAP-21	Moving Ahead for Progress in the 21st Century
MPO	Metropolitan Planning Organization
MTP	Metropolitan Transportation Plan
PIP	Public Involvement Plan
CIPP	Citizen Involvement and Participation Plan
SAFETEA-LU	Safe, Accountable, Flexible, Efficient Transportation Equity Act: A Legacy for Users
SR	State Road
S RTP	Short Range Transit Plan
STIP	State Transportation Improvement Plan
TBD	To Be Determined
TIP	Transportation Improvement Program
TPC	Transportation Policy Committee
TDM	Transportation Demand Management
TMA	Transportation Management Area
TSM	Transportation System Management
TTC	Transportation Technical Committee
UPWP	Unified Planning Work Program
VMT	Vehicle Miles Traveled
YTD	Year to Date

APPENDIX I  
Staffing Matrix

Task	Description	Chief Executive Officer	Transportation Director	Director of Community Development	Planner II	Planner II	Planner III	Project Manager	Planner I	Planner I	GIS Specialist	Safety Coordinator	Administrative Assistant	Accountant	Accounting Assistant	Travel Demand Modeler
PL - 1	Citizen Participation and Public Outreach	5%	20%		5%	20%			10%				50%			
PL - 2	Regional Coordination and Metropolitan Transportation Plan (MTP)		5%	10%	10%	5%		5%	20%							
PL - 3	Traffic Analysis and Congestion Management				40%	5%										80%
PL - 4	Transportation Improvement Program (TIP)	5%	15%		40%	15%										20%
PL - 5	Technical Assistance		5%		5%	10%		20%	10%		75%					
PL - 6	ITS and Environmental		5%			5%	5%		5%							
PL - 7	Plan Implementation and Administration	10%	5%										45%	5%	95%	
SS - 1	Travel Demand Management	5%	10%				5%			25%						
SS - 2	Transportation Safety – Regional Coalition Coordination					20%			5%			100%	5%	5%	5%	
	Transit	10%	5%	25%			5%			70%	5%					

APPENDIX II

Transportation Policy Committee Resolution

**ACADIANA METROPOLITAN PLANNING ORGANIZATION**  
**TRANSPORTATION POLICY COMMITTEE**  
**RESOLUTION NO. 9-2023**

**APPROVING AND ADOPTING THE 2023-2024 UNIFIED PLANNING WORK PROGRAM  
(UPWP) FOR THE ACADIANA METROPOLITAN STUDY AREA, LOUISIANA**

**WHEREAS**, the Transportation Policy Committee is the decision-making body for the Acadiana Metropolitan Planning Organization; **AND**

**WHEREAS**, the Acadiana Metropolitan Planning Organization (AMPO) is responsible for transportation planning in the Acadiana Metropolitan Planning Area; **AND**

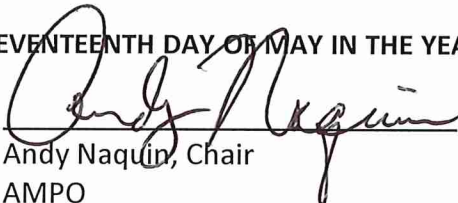
**WHEREAS**, the AMPO annually prepares a defined schedule of work tasks for the twelve-month period beginning July 1<sup>st</sup> that supports the comprehensive, coordinated and cooperative plans, policies, programs and objectives of the Acadiana Metropolitan Planning Organization; **AND**

**WHEREAS**, the 2023-2024 Unified Planning Work Program (UPWP) in Transportation Planning is the document that encompasses, describes, details and contracts the planning operations of the Acadiana MPO; **AND**

**WHEREAS**, Acadiana MPO Transportation Policy Committee has given thorough review and consideration to the 2023-2024 Unified Planning Work Program (UPWP) in Transportation Planning;

**NOW THEREFORE BE IT RESOLVED**, the Transportation Policy Committee for the Acadiana Metropolitan Planning Organization does hereby adopt the 2023-2024 Unified Planning Work Program (UPWP) in Transportation Planning, which is attached hereto and made a part of this resolution.

**THIS RESOLUTION BEING VOTED ON AND ADOPTED ON THE SEVENTEENTH DAY OF MAY IN THE YEAR TWO THOUSAND AND TWENTY-THREE.**

  
\_\_\_\_\_  
Andy Naquin, Chair  
AMPO

Transportation Policy Committee

**ATTEST:**   
\_\_\_\_\_  
Sara Gary, Transportation Director  
AMPO



APPENDIX III


Self-Certification

Self-Certification

**Joint Certification of the Metropolitan  
Transportation Planning Process**

In accordance with the federal legislation, 23 Code of Federal Regulations 450.336 and the Fixing America's Surface Transportation (FAST) Act, the Louisiana Department of Transportation and Development (LADOTD), and the Acadiana Metropolitan Planning Organization for the Lafayette urbanized area hereby certify that the transportation planning process is addressing the major issues in the metropolitan planning area and is being conducted in accordance with all applicable requirements of:

1. 23 U.S.C. 134, 49 U.S.C. 5303, and this subpart;
2. In attainment and maintenance areas, sections 174 and 176 (c) and (d) of the Clean Air Act, as amended (42 U.S.C. 7504, 7506 (c) and (d)) and 40 CFR part 93;
3. Title VI of the Civil Rights Act of 1964 as amended (42 U.S.C. 2000d-1) and 49 CFR part 21;
4. 49 U.S.C. 5332, prohibiting discrimination on the basis of race, color, creed, national origin, sex, or age in employment or business opportunity;
5. Section 110 I(b) of the FAST Act (Pub. L. 114-357) and 49 CFR part 26 regarding the involvement of disadvantaged business enterprises in DOT funded projects;
6. 23 CFR part 230, regarding the implementation of an equal employment opportunity program on Federal and Federal-aid highway construction contracts;
7. The provisions of the Americans with Disabilities Act of 1990 (42 U.S.C. 12101 et seq.) and 49 CFR parts 27, 37, and 38;
8. The Older Americans Act, as amended (42 U.S.C. 6101), prohibiting discrimination on the basis of age in programs or activities receiving Federal financial assistance;
9. Section 324 of title 23 U.S.C. regarding the prohibition of discrimination based on gender; and
10. Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794) and 49 CFR part 27 regarding discrimination against individuals with disabilities.

*For*   
 Shawn Wilson, Secretary  
 Louisiana Department of  
 Transportation and Development

  
 Bill Fontenot, Chair  
 Acadiana MPO Policy Committee

9/7/18  
 DATE

7-18-18  
 DATE

APPENDIX IV

Indirect Cost Allocation Plan